



UPCOMING

Designate Referral Liaison

The HMIS Support team will begin reaching out to confirm your primary contact and a backup for referrals. Prepare to designate a Referral Liaison for each of your projects. This designation will alert the user when a referral is assigned to the project and will not restrict other users from making referrals. The Coordinated Entry System team will provide referral-related training to all designated liaisons. Stay tuned for more information.



FEATURED UPDATE



Care Team Management Screen

We rolled out an update to the Care Team Management Screen. You can now add additional team members for each client on top of the original care team members—more details on the next page.

FEATURED UPDATE: Care Team Management Screen

Select Manage from client's profile screen



Select Add Care Team Member on the upper right to add new member

CARE TEAM MANAGEMENT ADD CARE TEAM MEMBER (+)

Active Care Team

Care Team Member	Type	Start Date	End Date
Gordon Kuang System	Manual	06/01/2021	09/11/2023

Select a care team member from the dropdown list of agency users and add the care team member's start and end date.

ADD CARE TEAM MEMBER (X)

User: Adele Campbell (v)

Start Date: ___/___/___ (calendar icon)

End Date: ___/___/___ (calendar icon)

Public:

ADD **CANCEL**

The Inactive Care Team section lists users that reach their care end date.

Inactive Care Team

Care Team Member	Type	Start Date	End Date
Gordon Kuang System	Manual	09/01/2022	09/11/2022

If you have any questions, please email me directly at GKuang@rivco.org or our HMIS Support at HMISSupport@rivco.org.