HMIS Data Collection –Street Outreach Supplemental Form

This form will allow Street Outreach projects to track required HMIS Date of Contact and Date of Engagement data elements. Track all contacts for the head of household and each additional adult in the household. A separate form should be included for each adult member of the household. Use additional forms as needed.

CLIENT (name or other identifier)

CONTACT AND ENGAGEMENT TRACKING

Date of Contact[1]	Location of Contact	Is this the Client's Date of Engagement?[2] (select only once)	Is this the Client's Exit Date?[3] (select only once)
(Project Entry Date)	Staying on Streets, ES, or SH ☐ Yes ☐ No	☐	☐
	Staying on Streets, ES or SH ☐ Yes ☐ No	☐	☐
	Staying on Streets, ES or SH ☐ Yes ☐ No	☐	☐
	Staying on Streets, ES or SH ☐ Yes ☐ No	☐	☐
	Staying on Streets, ES or SH ☐ Yes ☐ No	☐	☐
	Staying on Streets, ES or SH ☐ Yes ☐ No	☐	☐
	Staying on Streets, ES or SH ☐ Yes ☐ No	☐	☐
	Staying on Streets, ES or SH ☐ Yes ☐ No	☐	☐
	Staying on Streets, ES or SH ☐ Yes ☐ No	☐	☐
	Staying on Streets, ES or SH ☐ Yes ☐ No	☐	☐

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[1] *Any person with whom you intend to pursue an outreach relationship should have a project entry date in HMIS that is the same as the date of first contact. See* HMIS Data Collection Form Project ENTRY *for data collection requirements at project entry. You may have to select 'Client refused' or 'Data not collected' for many data elements.*

[2] *Date of Engagement is the date on which an interactive client relationship results in a deliberate client assessment or beginning of a case plan. It may be **on or after the project entry date** and prior to project exit. Review* HMIS Data Collection Form Project ENTRY – *enter any missing information, and update the HMIS record. Only records for clients who are engaged are relevant for data quality reporting. If the client exits without becoming engaged in the project, the engagement date should be left blank.*

[3] *See* HMIS Data Collection Form Project EXIT –*for data collection requirements at project exit. Your system may automatically exit a client or you may be required to create an exit for a client with an open record for a community-defined extensive length of time. The actual exit date should be based on the last date of contact.*