

# County of Riverside Continuum of Care (CoC)



## AGENDA

Board of Governance (BoG) Meeting  
November 12<sup>th</sup>, 2020 | 9:00 -11:00 a.m.

### Teams Teleconference Information:

[Click here to join the meeting](#)

[https://teams.microsoft.com/l/meetup-join/19%3ameeting\\_M2U5MDIzZTctNzViOC00YjhhLWJlYTctNDM1ZDjiYmJiMGQ3%40thread.v2/0?context=%7b%22Tid%22%3a%22d7f03410-e0a8-4159-b300-54980ef605d0%22%2c%22id%22%3a%2291162b86-9379-4da5-a4f5-79efd53c1ab%22%7d](https://teams.microsoft.com/l/meetup-join/19%3ameeting_M2U5MDIzZTctNzViOC00YjhhLWJlYTctNDM1ZDjiYmJiMGQ3%40thread.v2/0?context=%7b%22Tid%22%3a%22d7f03410-e0a8-4159-b300-54980ef605d0%22%2c%22id%22%3a%2291162b86-9379-4da5-a4f5-79efd53c1ab%22%7d)  
**Toll Free Dial in Number: (951)465-8390; Attendee access code: 678 674 014#**

*This meeting is being conducted utilizing teleconferencing and electronic means only. There will be no physical location for this meeting. This is consistent with State of California Executive Order N-29-20 dated March 17, 2020, regarding the COVID-19 pandemic.*

**Reasonable accommodation:** *Any individual with a disability who requires reasonable accommodation to attend or participate in this meeting may request assistance by emailing [CoC@rivco.org](mailto:CoC@rivco.org) or calling 951-358-6684. Notification at least 48 hours prior to the meeting start time will enable us to make reasonable arrangements to ensure accessibility to the meeting. Late requests will be accommodated to the extent feasible.*

**Public Comments by email:** *Anyone wishing to comment on an agenda item or any item not listed on the agenda may submit such comments by email only at [CoC@rivco.org](mailto:CoC@rivco.org). In the subject line provide your full name, email address, and the agenda item # above your written public comment(s). All comments will be read aloud for the record and must be received prior to the meeting start time.*

**Tammy Marine**, Chairperson

**Leticia DeLara**, Vice-chairperson

**1.0 Call to Order:** Welcome & Introductions – Roll Call

**2.0 Consent Items**

2.1 Minutes Approval - Approve the September 17, 2020 meeting minutes

2.2 CoC Staff Report - Receive and file

2.3 CoC Expenditures Report - Receive and file

The report includes:

- United States Department of Housing and Urban Development (HUD) Continuum of Care (CoC) Grants (2018 and 2019)
- California Department of Housing and Community Development (HCD) State Funded Grants (i.e. Emergency Solutions Grant (ESG), Homeless Emergency Aid Program (HEAP), California Emergency Solutions and Housing (CESH I))
- Total Expended to Date
- Projection on Unspent Funds

**3.0 Public Comment on Any Item Not Listed on Agenda:** Members of the public are encouraged to address the Board on any item not listed on the agenda. Each public comment received by email will be read aloud.

## 4.0 Old Business

### 4.1 Update on Coronavirus (COVID 19) and Homeless Populations – Carrie Harmon, BoG Secretary and Assistant Director HHPWS

**Background:** Riverside County continues to lead the local response to COVID-19 which includes responding to the unique needs of the homeless population and homeless service providers.

*Public comment for this item only.*

### 4.2 Update on Homeless Housing Assistance and Prevention Program (HHAP) – Tanya Torno, CoC Manager

**Background:** The HHAP program is administered by the California Department of Business, Consumer Services, and Housing Agency (BCSH) and serves to provide one-time flexible block grant funds to continuums of care, large cities (population of 300,000+) and counties to support regional coordination and expand or develop local capacity to address immediate homelessness challenges. An application for HHAP was submitted on February 15<sup>th</sup>, 2020. On April 14<sup>th</sup>, 2020, the Continuum of Care was awarded a HHAP grant in the amount of \$3,311,372.74. The Continuum of Care released the Request for Proposals (RFP) on August 10<sup>th</sup>, 2020 and hosted a non-mandatory bidders' conference on August 18<sup>th</sup>, 2020. Twenty-eight (28) applications were received totaling \$15.8 million. The Evaluators' orientation and review period was from October 1<sup>st</sup> through October 31<sup>st</sup>.

#### **Recommended Motion:**

**4.2a** Approve the allocation of \$3,311,372.74 to the designated activities and projects as presented.

**4.2b** Direct staff to work with the providers on necessary sub-recipient agreements regarding such funding.

*Public comment for this item only.*

### 4.3 Strategic Planning Ad Hoc – Tammy Marine, BoG Chairperson

**Background:** LeSar Development Consultants was selected to facilitate the strategic planning process from November 2019 to April 2020. The BoG conducted a Strategic Planning Retreat on February 26<sup>th</sup>, 2020. On June 6<sup>th</sup>, 2020, LeSar Development Consultants submitted their final draft of the BoG Strategic Plan.

At the June 18<sup>th</sup>, 2020 BoG Meeting, the BoG voted to authorize the chairperson to form an ad hoc committee to develop content for Phase II of the BoG's Strategic Planning efforts. The Ad hoc met on July 9<sup>th</sup>, 2020 to discuss Phase II and the meeting notes were shared with LeSar for review. LeSar drafted a proposal for Phase II on October 8<sup>th</sup>, 2020.

The Ad hoc group met with LeSar on November 4<sup>th</sup>, 2020 and has developed three primary tasks that will serve as the framework for Phase II and advance the Continuum of Care forward.

- Task 1: CoC Performance Assessment and Gaps Analysis
- Task 2: Homeless Strategic Action Plan
- Task 3: BOG Strategic Plan

#### **Recommended Motion:**

**4.3a** Approve Phase II of the Proposed Tasks as presented for the Strategic Planning Process.

**4.3b** Direct staff to work with LeSar on the necessary amendment to facilitate Phase II of the Strategic Planning Process.

*Public comment for this item only.*

4.4 Homeless Healthcare Ad Hoc – Greg Rodriguez, Ad Hoc Committee Chairperson

**Background:** At the June 18<sup>th</sup>, 2020 BoG meeting, the BoG approved an Ad hoc committee to address healthcare and homelessness to discuss COVID, chronic health conditions, and the medical vulnerability of our homeless population. On July 16<sup>th</sup>, 2020, the Ad hoc committee met and agreed to develop a homeless healthcare screening survey with the University of California, Riverside (UCR) School of Medicine. UCR assisted Staff with drafting the survey and the Riverside County Information Technology (RCIT) launched the survey on the ArcGIS Survey 123 platform. Staff will work with teams supporting Project Roomkey, encampment responses, and emergency shelters to coordinate training and begin collecting information.

*Public comment for this item only.*

4.5 2021 Homeless Point-in-Time Count (PIT) – Laura Gonzalez, CoC Planning/PIT Coordinator

**Background:** Implementation of the 2021 PIT Count will be affected by COVID19. HUD is expected to release the 2021 PIT count methodology guide which includes standards and acceptable methodologies to conduct the PIT Count. It is likely that HUD will not require interview surveys and will rely on collecting data using an observational/headcount approach. The PIT Count Planning Committee will focus on recruiting homeless outreach teams and staff to implement the count instead of relying heavily on community volunteers. Riverside County has selected Wednesday, January 27, 2021 as the tentative date for the count.

*Public comment for this item only.*

## 5.0 New Business

5.1 Operation SafeHouse: Capital Improvement Project – Tanya Torno, CoC Manager

**Background:** On March 4<sup>th</sup>, 2019, the BoG approved \$162,314.25 in Homeless Emergency Aid Program (HEAP) in Capital Improvement Project funding to support the Operation SafeHouse Roof Repair & Solar Installation Project located at 4509 & 4539 Main Street, Riverside, CA 92501. Operation SafeHouse is requesting to reprogram its funding from a HEAP Capital Improvement Project to a HEAP Service Project that will be utilized in providing emergency shelter and transitional living/permanent supportive housing for homeless youth and young adults. The HEAP Service Project will directly serve 182 youth between January 2020 – June 2021 (150 youth in the Operation SafeHouse Emergency Shelter Program for youth ages 11 – 17 and 32 youth served in the Main Street Transitional Living and Permanent Supportive Housing Program for older youth ages 18-21).

The state's Homeless Emergency and Aid Program (HEAP) supports different projects county-wide, including homeless housing projects, rental assistance, shelter repairs and youth outreach. Of the total \$9,791,805.06 award to Riverside County, at least 5% is designated as a Youth Set Aside and used to "establish or expand services meeting the needs of homeless youth or youth at risk of homelessness" totaling \$489,590. This \$162,314.25 is part of that 5% designated as a Youth Set Aside.

**Recommended Motion:** *Approve the reprogramming of \$162,314.25 in HEAP funds from Capital Improvement Project funding to a Service Project to support emergency shelter and transitional living/permanent supportive housing for youth and young adults experiencing homelessness.*

*Public comment for this item only.*

5.2 Jewish Family Services: Desert Rose Permanent Supportive Housing Project – Tanya Torno, CoC Manager

**Background:** On March 13, 2020, the Jewish Family Services (JFS) was awarded 2019 HUD CoC Program funding to launch a new permanent supportive housing project – Desert Rose. The HUD CoC grant

agreement was executed and this project became eligible to begin receiving HUD CoC Program funds on October 1, 2020. Due to the need in the community, JFS launched its new project on June 1, 2020 and enrolled eligible clients referred through the County's Coordinated Entry System into its project. HEAP funds are needed to cover the \$111,000 in direct service costs (e.g. rental assistance, supportive services, and administration) from June 1<sup>st</sup>, 2020 through September 30<sup>th</sup>, 2020. The Continuum of Care Division has generated additional HEAP funds from an interest-bearing account that can be used to support HEAP eligible activities and the funds must be spent by June 30<sup>th</sup>, 2020. This is an eligible cost under the Homeless Emergency Aid Program (HEAP) funding and supports the programs mission to administer a rental assistance program and provide immediate emergency assistance to people experiencing homelessness.

**Recommended Motion:** *Approve the one-time use of funding in the amount of \$111,000 from the HEAP bearing savings account to Jewish Family Services (JFS) to cover services from June 1, 2020 through September 30, 2020 to support the launch of its new permanent supportive housing program – Desert Rose.*

*Public comment for this item only.*

5.3 His Daughter's House (HDH) Domestic Violence (DV) Rapid Rehousing (RRH) – Tanya Torno, CoC Manager

**Background:** The Corona-Norco United Way submitted an application for a new rapid rehousing project targeting domestic violence survivors during the 2019 HUD CoC Program competition. This application was approved by the BoG during its meeting on August 29<sup>th</sup>, 2019 and awarded by HUD on March 13<sup>th</sup>, 2020 with \$309,135 in funding to launch this new project. Since then, the Corona-Norco United Way and CoC Division Staff have met on various dates to discuss the launch of the program. Due to staff capacity issues, Corona-Norco United Way has requested not to move forward as a subrecipient. In an attempt to identify a new provider, CoC Division Staff met with His Daughter's House (HDH) and the Riverside Area Rape Crisis Center (RARCC). Both agencies submitted a joint application with the Housing Authority of the County of Riverside (HACR) during the 2019 HUD CoC Program NOFA which was approved by the BoG during the August 29<sup>th</sup>, 2019 meeting. HDH has agreed to launch this new DV RRH project from March 1, 2021 through August 31, 2022 with the plan to subcontract part of the services to the Riverside Rape Area Crisis Center (RRACC). This is one of the two HUD awarded DV new projects that fill the gap of services for this population in our County. The success in having an agency to implement this project will prevent the entire \$309,135 funding from being returned to HUD.

**Recommended Motion:** *Reprogram funding in the amount of \$309,135 from the Corona-United Way DV RRH Project to His Daughters House (HDH) to administer the Domestic Violence (DV) Rapid Rehousing (RRH) project to cover services from March 1<sup>st</sup>, 2021 through August 31<sup>st</sup>, 2022.*

*Public comment for this item only.*

5.4 100-day Challenge to End Senior Homelessness – Marcus Cannon, 100-day Challenge Sponsor

**Background:** On February 24<sup>th</sup>, 2020, the State announced it had selected the County of Riverside as one of the communities participates in the first cohort of the Rapid Result Institute's (RRI) 100-Day Challenges beginning on May 26<sup>th</sup>, 2020. Through this challenge, the County aimed to house over 140 homeless individuals aged 65 and older by September 3<sup>rd</sup>, 2020. To kick start the Challenge, the County agreed to utilize existing programs dedicated to connecting seniors to housing, such as the County's local implementation of Project RoomKey, the State-initiated program to protect high-risk individuals, prevent the spread of COVID-19 in communities, and moderate the capacity of the hospitals and healthcare system. Since March 23<sup>rd</sup>, 2020, the County's Project RoomKey successfully moved homeless individuals considered "high-risk" during the COVID-19 pandemic, over 140 of whom are 65 and older, off the street, out of homeless encampments, out of shelters, and into motels and hotels. The Challenge focused on transitioning these individuals from hotels and motels into permanent housing and providing the necessary supportive services to ensure they remain stably housed.

*Public comment for this item only.*

## **6.0 Announcements**

### **6.1 Vacant BoG Seat Recommendations Tammy Marine, BoG Chairperson**

**Background:** In June, Board member Greg Rodriguez accepted the CoC Chairperson position and will now serve in an ex officio seat on the BoG. The public seat vacated by Mr. Rodriguez accepted nominations from August 26<sup>th</sup>, 2020 through October 7<sup>th</sup>, 2020. The CoC received one nomination for this position.

At the August 26<sup>th</sup>, 2020 meeting, the CoC approved a seat on the BoG for a homeless or formerly homeless youth representative under the age of 25 at the time of election. There will be an election of the new board member at the next CoC meeting. CoC Division Staff has received nominations for four (4) former homeless youth. Elections are currently being held and ballots are due by November 9<sup>th</sup>, 2020.

In October, Board Member Robin Gilliland announced that she would be retiring from the City of Temecula and will no longer serve as a BoG member. The public seat vacated by Ms. Gilliland is currently accepting nominations through November 10<sup>th</sup>, 2020.

*Public comment for this item only.*

## **7.0 Call for Agenda Items for Next Meeting**

**8.0 Next Meeting:** The next regularly scheduled BoG meeting is **February 18<sup>th</sup>, 2021** from 9 a.m. to 11 a.m. Until further notice, all meetings will take place by web and/or teleconference.

## **9.0 Adjournment**