County of Riverside
Continuum of Care (CoC)

December 11th, 2020

NOTIFICATION TO BIDDERS
REQUEST FOR PROPOSAL (RFP) # COARC-001

HOMELESS HOUSING, ASSISTANCE, and PREVENTION PROGRAM (HHAP)

Riverside County Purchasing and Fleet Services would like to thank you for submitting your proposal(s) for the above-mentioned RFP.

Please see the following attachment (pages 2 & 3) of the Agenda from the Continuum of Care Board of Governance (CoC BoG) Meeting held on December 2nd, 2020, during which award recommendations were made and approved.

The County appreciates your interest and encourages all prospective bidders to visit the County's website.

The County of Riverside posts all bidding opportunities on two websites:

- www.publicpurchase.com
- https://solutions.sciquest.com/apps/Router/SupplierLogin?CustOrg=Riverside

Scott Haddon
Sr. Procurement Contract Specialist
Email Address: SHaddon@rivco.org

This is a <u>TENTATIVE</u> award notification only.

Vendors are <u>NOT</u> authorized to begin work/services or deliver products without first receiving an authorized signed purchase order or signed contract from the County or Riverside. The County is not responsible for payment for work/services done or products delivered without a signed purchase order or signed contract.

Non-selected vendors will have five (5) business days from the date the award notice is posted to file a formal appeal with the BOG. The appeal shall be delivered by the vendor in writing through e-mail, follow up letterhead, and include the specific facts, circumstances, reasons, and/or basis for the appeal.

County of Riverside
Continuum of Care (CoC)

SPECIAL MEETING AGENDA
Board of Governance (BoG) Meeting
December 2, 2020 | 1:00 -3:00 p.m.

Microsoft Teams meeting

Join on your computer or mobile app

Click here to join the meeting

Or call in (audio only)

+1 951-465-8390, 36956337#   United States, Riverside

Phone Conference ID: 369 563 37#

This meeting is being conducted utilizing teleconferencing and electronic means only. There will be no physical location for this meeting. This is consistent with State of California Executive Order N-29-20 dated March 17, 2020, regarding the COVID-19 pandemic.

Reasonable accommodation: Any individual with a disability who requires reasonable accommodation to attend or participate in this meeting may request assistance by emailing CoC@rivco.org or calling 951-358-6684. Notification at least 48 hours prior to the meeting start time will enable us to make reasonable arrangements to ensure accessibility to the meeting. Late requests will be accommodated to the extent feasible.

Public Comments by email: Anyone wishing to comment on an agenda item or any item not listed on the agenda may submit such comments by email only at CoC@rivco.org. In the subject line provide your full name, email address, and the agenda item # above your written public comment(s). All comment request emails will be read aloud for the record and must be received prior to the meeting start time.

Tammy Marine, Chairperson   **Leticia DeLara,** Vice-chairperson

1.0 Call to Order: Welcome & Introductions – Roll Call
- Welcome New Board Members:
  Katherine Hansen, University of California, Riverside
  Monique Guerrero, Formerly Homeless Youth Representative
  Nicole Dailey, City of Lake Elsinore

2.0 Consent Items

2.1 <u>Minutes Approval</u> - Approve the November 12, 2020 meeting minutes

3.0 Public Comment on Any Item Not Listed on Agenda: Members of the public are encouraged to address the Board on any item not listed on the agenda. Each public comment request email will be read aloud.

4.0 Old Business

4.1 <u>Update and Recommendations on Homeless Housing Assistance and Prevention Program (HHAP) Grant Allocations – Tanya Torno, CoC Manager</u>

Background: The HHAP program is administered by the California Department of Business, Consumer Services, and Housing Agency (BCSH) and serves to provide one-time flexible block grant funds to continuums of care, large cities (population of 300,000+) and counties to support regional coordination and expand or develop local capacity to address immediate homelessness challenges. An application for HHAP was submitted on February 15th, 2020 and on April 14th, 2020, the Continuum of Care (CoC) was awarded a HHAP grant in the amount of $3,311,372.74.

During its April 16th, 2020 meeting, the Board of Governance (BoG) approved for CoC Staff to develop a broadly written Request for Proposals (RFP) for all eligible categories. CoC Staff released the RFP on August 10th, 2020 and hosted a non-mandatory bidders' conference on August 18th, 2020. Twenty-eight (28) applications were received with requests totaling $15.8 million.

<u>Score and Ranking for New Project Recommendations</u>

The CoC HHAP Evaluator's Committee consisted of 12 non-conflicted members from various service areas and organizations who have experience in housing, community development, and social service programs. Evaluators participated in a Kick-Off Meeting and received an overview of the HHAP program and BoG Funding Principals. As shown in the table below, CoC Staff recommends nine new proposals for funding priority in addition, to supporting investments needed in the Homeless Management Information System (HMIS) and Coordinated Entry System (CES). Funding recommendations are based on evaluation and scoring of application narrative, needs for proposed services in each service area, and compliance with the BoG Funding Principals.

Project Name	Agency Name	Project Type	Supervisorial District	Award Amount
House Lake Elsinore/House Wildomar Elevated	City of Lake Elsinore	Operating Subsidies	1	$256,680.00
Northwest Riverside County Rapid Rehousing	CityNet NW Riverside County RoomKey RRH	Rental Assistance/Rapid Rehousing	2	$150,000.00
Coachella Valley Mobile Access Center	Coachella Valley Association of Governments (CVAG)	Outreach & Coordination	4	$250,000.00
Martha's Employment & Employment Training Services	Martha's Village & Kitchen	Supportive Services	3,4,5	$250,000.00
First Impressions	Salvation Army	Rental Assistance/Rapid Rehousing	1,2,3,4,5	$200,000.00
Project Legacy: Brockton Bungalows	TruEvolution	Operating Subsidies	1,2,3,5	$634,498.16
Valley Restart Shelter & Navigation	Valley Restart Shelter	Operating Subsidies	3,5	$491,400.00
Valley Restart Shelter & Navigation	Valley Restart Shelter	Outreach & Coordination	3,5	$416,520.00
*Operation SafeHouse Emergency Shelter Programs for Runaway Homeless and at-risk youth ages 11-17 **Youth Set-aside (8%)**	Operation SafeHouse	Operating Subsidies	1,2,3,4,5	$264,909.81

CES & HMIS System (5%)	CES Lead Agency/Riverside University Health System (RUHS) – Behavioral Health and HMIS Lead Agency/ HHPWS	CES & HMIS Infrastructure Development	1,2,3,4,5	$165,568.68
Admin (7%)	CoC Lead Agency – HHPWS	$231,796.09	1,2,3,4,5	$231,796.09
Total HHAP Award				**$3,311,372.74**

Recommended Motion:
4.2a *Approve the allocation of $2,649,098.16 to the designated activities and projects listed above for the 2019 BCSH HHAP Application.*
4.2b *Approve the Youth Set-aside allocation of $264,909.81 to *Operation SafeHouse to administer emergency shelter programs for runaway homeless and at-risk youth ages 11-17.*
4.2c *Approve the allocation of $165,658.68 to mandated projects including the Coordinated Entry System administered by the Riverside University Health System – Behavioral Health (RUHS – BH) and the Homeless Management Information System (HMIS) administered by the Housing, Homelessness Prevention and Workforce Solutions Department.*

Public comment for this item only.

4.2 <u>2021 Homeless Point-in-Time Count (PIT) – Laura Gonzalez, CoC Planning/PIT Coordinator</u>
Background: Implementation of the 2021 PIT Count will be affected by COVID19. HUD is expected to release the 2021 PIT count methodology guide which includes standards and acceptable methodologies to conduct the PIT Count. It is likely that HUD will not require interview surveys and will rely on collecting data using an observational/headcount approach. The PIT Count Planning Committee will focus on recruiting homeless outreach teams and staff to implement the count instead of relying heavily on community volunteers. Riverside County has selected Wednesday, January 27, 2021 as the tentative date for the count.

Public comment for this item only.

5.0 New Business

5.1 <u>City of Riverside: Homeless Emergency Aid Program (HEAP) Bridge Housing Conversion/Capital Improvement Project – Tanya Torno, CoC Manager</u>
Background: On March 4th, 2019, the BoG approved $606,575 in HEAP Capital Improvement Project funding to support the City of Riverside's (CoR) Bridge Housing Conversation Project located at 2881 Hulen Place, Riverside, CA. The CoR is requesting to reduce the bed capacity from a 45-bed facility to support the development of a 23-bed bridge housing facility instead. This request is needed to support the addition of semi-private quarters (pod style). These new design elements will reduce the risk and spread of COVID-19.

Recommended Motion: *Approve the City of Riverside's capacity reduction request and reduce the number of beds served through the HEAP Bridge Housing Conversion from 45 to 23. Authorize staff to negotiate and finalize the necessary amendments to any subrecipient agreements with the City of Riverside related to the HEAP award.*

5.2 <u>100–day Challenge to End Senior Homelessness – Marcus Cannon, 100-day Challenge Sponsor</u>
Background: On February 24th, 2020, the State announced it had selected the County of Riverside as one of the communities to participate in the first cohort of the Rapid Result Institute's (RRI) 100-Day Challenges. Through this challenge, the County aimed to house over 140 homeless individuals aged 65

and older by September 3rd, 2020. To kick start the Challenge, the County agreed to utilize existing programs dedicated to connecting seniors to housing, such as the County's local implementation of Project RoomKey, the State-initiated program to protect high-risk individuals, prevent the spread of COVID-19 in communities, and moderate the capacity of the hospitals and healthcare system. Since March 23rd, 2020, the County's Project RoomKey successfully moved homeless individuals considered "high-risk" during the COVID-19 pandemic, over 140 of whom are 65 and older, off the street, out of homeless encampments, out of shelters, and into motels and hotels. The Challenge focused on transitioning these individuals from hotels and motels into permanent housing and providing the necessary supportive services to ensure they remain stably housed.

Public comment for this item only.

5.3 <u>Student Homelessness – Carrie Harmon, BoG Secretary/Assistant Director, HHPWS</u>
Background: Over 269,000 students in California experience homelessness. In comparison to non-homeless students, students experiencing homelessness are more likely to have higher rates of suspension and chronic absenteeism, lower graduation rates, and lower state-college readiness rates. Many families in California depend on services provided by public school systems and their unique needs are particularly impacted during school closures as a result of COVID-19. Greater coordination between service providers and school districts may be needed to facilitate linkages to coordinate centralized support processes for homeless students and their families. A presentation on this topic is scheduled on the next Continuum of Care (CoC) meeting on December 9th, 2020. More information about student homelessness can be found in the State of Crisis: Dismantling Student Homelessness in California Report available at: https://secureservercdn.net/198.71.233.214/38e.a8b.myftpupload.com/wp-content/uploads/2020/10/cts-state-of-crisis-report.pdf

Public comment for this item only.

6.0 Announcements

7.0 Call for Agenda Items for Next Meeting

8.0 Next Meeting: The next regularly scheduled BoG meeting is **February 18, 2021** from 9 a.m. to 11 a.m. Until further notice, all meetings will take place by web and/or teleconference.

9.0 Adjournment