



HWS HOUSING AND
WORKFORCE
SOLUTIONS
ENGAGE. ENCOURAGE. EQUIP.

REQUEST FOR PROPOSAL (RFP) # COARC-0010

2022 HUD CONTINUUM OF CARE COMPETITION

By: Jamie Gibson
Riverside County Department of Housing and Workforce Solutions
3403 Tenth Street, Suite 310
Riverside, CA 92501
Phone: (951) 205-7161
Email: JGibson@rivco.org

This RFP and any ensuing Addendums are available at the following links:
<https://www.harivco.org/ContinuumofCareDivision/FY2022HUDCoCProgramNOFO/tabid/274/Default.aspx> www.purchasing.co.riverside.ca.us and www.publicpurchase.com

NOTE: BIDDERS ARE RESPONSIBLE TO READ ALL INFORMATION THAT IS STATED IN THIS REQUEST FOR PROPOSAL AND PROVIDE A RESPONSE AS REQUIRED

TABLE OF CONTENTS

OVERVIEW.....	3
FUNDING (AVAILABLE) FOR SERVICES.....	3-5
POPULATION TO BE SERVED.....	5
HUD’S HOMELESS POLICY PRIORITIES AND PROGRAM HIGHLIGHTS.....	6-8
GENERAL APPLICATION REQUIREMENTS.....	8-9
TIMELINES/SCHEDULE OF EVENTS.....	9
PROJECT SCORING.....	10-11
CONTRACT TERM.....	11
CONFIDENTIALITY AND PROPRIETY INFORMATION/DATA.....	11-12
INTERPRETATION OF SOLICITATION.....	12
CONTRACTUAL DEVELOPMENT.....	12
CANCELLATION OR MODIFICATION.....	12-13
COUNTY OBSERVED HOLIDAYS.....	13-14
EVALUATION PROCESS.....	14
BID NOTIFICATION.....	15
PROJECT APPLICATION TEMPLATE.....	15-37
ACCESSING THE COC PROJECT APPLICATION IN ESNAPS GUIDE.....	38-42

PURPOSE/BACKGROUND

1. OVERVIEW

The Housing and Workforce Solutions (HWS) Department on behalf of the Riverside County Continuum of Care is seeking proposals from qualified applicants for the U.S. Department of Housing and Urban Development (HUD) FY 2022 Continuum of Care (CoC) Program Competition. Prospective applicants should read through all sections carefully to avoid submitting an incomplete or ineligible application. Failure to respond accurately to any submission requirement could result in an incomplete or noncompetitive proposal.

The Continuum of Care (CoC) Program (24 CFR part 578) is designed to promote a community-wide commitment to the goal of ending homelessness; to provide funding for efforts by nonprofit providers, states, Indian Tribes, tribally designated housing entities (as defined in section 4 of the Native American Housing Assistance and Self-Determination Act of 1996 (25 U.S.C. 4103) (TDHEs)), and local governments to quickly rehouse homeless individuals, families, persons fleeing or attempting to flee domestic violence, dating violence, sexual assault, or stalking, and youth while minimizing the trauma and dislocation caused by homelessness; to promote access to and effective utilization of mainstream programs by homeless individuals and families; and to optimize self-sufficiency among those experiencing homelessness.

HWS serves as the CoC Lead Agency and Collaborative Applicant for the Riverside County CoC and works alongside the CoC to oversee the community's plan to organize and deliver supportive services, including housing options, which meet the specific needs of homeless individuals and families. The County of Riverside Department of Housing and Workforce Solutions and Continuum of Care Homeless Action Plan can be accessed here: [County of Riverside Homeless Action Plan 1.pdf \(harivco.org\)](https://www.harivco.org/Portals/0/CoC_Homeless_Action_Plan_1.pdf) .

2. FUNDING FOR SERVICES

The Riverside County Continuum of Care is eligible to apply for up to **\$13,356,633 in Annual Renewal Amount (ARA)**, **\$1,208,717.00 in Domestic Violence Bonus**, and **\$667,832.00 in CoC Bonus** funding under HUD's FY 2022 CoC Program Competition. The project(s) selected through this RFP will be evaluated, ranked among all renewal and new projects and approved by the CoC Board of Governance for inclusion in the Riverside County's CoC FY 2022 CoC Program Competition Application. Prospective applicants may submit proposals for the following project components that offer 1) Scattered-site rental assistance, where program participants choose their own unit or 2) Restricted-units that are pre-determined and specific to a project site(s). All projects must have a minimum request amount of \$50,000 each. Ineligible project applications will not be reviewed.

1. Annual Renewal Amount (ARA):
 - (a) Renewal projects previously awarded under the FY 2021 CoC Program Competition which have been approved and ranked on the Renewal Project Listing. **Only projects on the Renewal Project Listing found at [FY 2022 HUD CoC Program NOFO \(hrivco.org\)](https://www.hrivco.org) are eligible to apply.*
2. New Domestic Violence (DV) Bonus Projects:
 - (a) Rapid Rehousing (RRH)- projects dedicated to serving survivors of domestic violence, dating violence, sexual assault, or stalking that are defined as homeless (24 CFR 578.3);
 - (b) Joint Transitional Housing (TH)/Permanent Housing – Rapid Re-Housing (TH/PH-RRH) projects dedicated to serving survivors of domestic violence, dating violence, sexual assault, or stalking that are defined as homeless in 24 CFR 578.3.
 - (c) Supportive Services Only Projects- Coordinated Entry (SSO-CE)- to implement policies, procedures, and practices that equip the CoC's coordinated entry to better meet the needs of survivors of domestic violence, dating violence, sexual assault, or stalking. **Only the Riverside University Health System (RUHS) - Behavioral Health Department which serves as the designated Coordinated Entry System (CES) Lead Agency in Riverside County can apply for funding under this component.*

DV Bonus funds can be used to expand an existing renewal project that was previously awarded under the FY 2021 CoC Program Competition, however only the new project application for the expansion will be considered for DV Bonus funds through this application process. DV Bonus funding may also be used to expand an existing renewal project that is not dedicated to serving survivors of domestic violence, dating violence, sexual assault, or stalking who qualify under paragraph (4) of the definition of homeless at 24 CFR 578.3; so long as the DV Bonus funds for expansion are solely for additional units, beds, or services dedicated to persons eligible to be served with DV Bonus funding. Additionally, grants to be awarded under this component must comply with the Violence Against Women Act (VAWA) rule as provided in 24 CFR 578.99(j).

3. New Project CoC Bonus Projects:
 - (a) Permanent Housing-Permanent Supportive Housing (PH-PSH)- projects where 100 percent of the beds are dedicated to individuals and families experiencing chronic homelessness, as defined in 24 CFR 578.3 or individuals or families eligible to be served by DedicatedPLUS projects as described in Section III.B.2.g of the 2022 HUD COC NOFO.
 - (b) Permanent Housing-Rapid Rehousing (PH-RRH)
 - (c) Joint Transitional Housing/Permanent Housing-Rapid ReHousing (TH/PH-RRH)

- (d) Dedicated Homeless Management Information System (HMIS)- project for the costs at 24 CFR 578.37(a)(4) that can only be carried out by the HMIS Lead, which is the recipient or subrecipient of an HMIS grant and is listed on the HMIS Lead form in the CoC Applicant Profile in e-snaps. Additionally, if the CoC has organizations within its geographic area that are victim service providers, the HMIS Lead, or subrecipient, may request HMIS funds for a comparable database. Victim service providers may also request HMIS funds in their project application budgets to enter data into a comparable database. **Please note, only the Housing and Workforce Solutions Department which serves as the HMIS Lead Agency in Riverside County can apply for funding under this component.*
- (e) Supportive Services Only- Coordinated Entry (SSO-CE)- to develop or operate a centralized or coordinated assessment system. **Please note, only the Riverside University Health System (RUHS) - Behavioral Health Department which serves as the designated Coordinated Entry System (CES) Lead Agency in Riverside County can apply for funding under this component.*

NOTE: This process is competitive, with greater expectations from HUD for local review and prioritization of all projects. All proposal(s) will be reviewed based on HUD expectations and priorities, performance evaluation, as well as local needs. Given this, all applications must be complete, demonstrate strong project performance based on the specific guidelines of the RFP, and submitted by the deadline.

Revisions and addendums may be issued to communicate changes, revisions, or corrections to this RFP. All renewal and new projects awarded funding will be subject to the terms and conditions under HUD's FY 2022 Continuum of Care Funding Opportunity which is available at:

<https://www.grants.gov/web/grants/view-opportunity.html?oppld=342855>

3. POPULATION TO BE SERVED

- a) For PH-PSH Projects where 100 percent of the beds are dedicated to individuals and families experiencing chronic homelessness, as defined in 24 CFR 578.3 or individuals or families eligible to be served by DedicatedPLUS projects as described in Section III.B.2.g of the 2022 HUD COC NOFO.
- b) New PH-RRH, Joint TH/PH-RRH, and SSO-CE projects may serve persons who qualify as homeless under paragraphs (1), (2), or (4) of 24 CFR 578.3. Additionally, these projects may serve persons who qualify as homeless under paragraph (3) of 24 CFR 578.3 if the CoC is approved to serve persons in paragraph (3).
- c) New DV Bonus projects (RRH, Joint TH/PH-RRH, and SSO-CE) must serve survivors of domestic violence, dating violence, sexual assault, or stalking who qualify as homeless under paragraph (4) of 24 CFR 578.3.

4. HUD's Homeless Policy Priorities and Program Highlights

This section provides additional context regarding the selection criteria HUD will use to establish Continuum of Care scores and is included here to help prospective applicants better understand how this criteria supports the goal of ending homelessness. Prospective applicants are encouraged to consider incorporating the following policy priorities and program highlights into their proposals to strengthen the competitiveness of their application. Doing so will further strengthen the Riverside County's Continuum of Care Consolidated Application and maximize the competitiveness of each project application. For more information on HUD's Application Review Information visit VII.B Application at [Continuum of Care Competition and Noncompetitive YHDP.pdf \(rivcoca.org\)](#) .

- a) *Ending homelessness for all persons.* To end homelessness, CoCs should identify, engage, and effectively serve all persons experiencing homelessness. CoCs should measure their performance based on local data that consider the challenges faced by all subpopulations experiencing homelessness in the geographic area (e.g., veterans, youth, families, those experiencing chronic homelessness, and people with disabilities, including those living with HIV/AIDS). CoCs should partner with housing, health care, and supportive services providers to expand housing options, such as permanent supportive housing, housing subsidies, and rapid rehousing. Additionally, CoCs should use local data to determine the characteristics of individuals and families with the highest needs and longest experiences of homelessness to develop housing and supportive services tailored to their needs.
- b) *Use a Housing First approach.* Housing First prioritizes rapid placement and stabilization in permanent housing and does not have service participation requirements or preconditions. CoC Program funded projects should help individuals and families move quickly into permanent housing, and CoCs should measure and help projects reduce the length of time people experience homelessness. Additionally, CoCs should engage landlords and property owners to identify housing units available for rapid rehousing and permanent supportive housing participants, remove barriers to entry, and adopt client-centered service methods. HUD encourages CoCs to assess how well Housing First approaches are being implemented in their communities.
- c) *Reducing Unsheltered Homelessness.* In recent years, the number of people experiencing unsheltered homelessness has risen significantly, including a rising number of encampments in many communities across the country. People living unsheltered have extremely high rates of physical and mental illness and substance use disorders. CoCs should explore all available resources, including CoC and ESG funded assistance, housing subsidies, and supportive services to provide permanent housing options for people who are unsheltered.
- d) *Improving System Performance.* CoCs should be using system performance measures (e.g., average length of homeless episodes, rates of return to homelessness, rates of exit to permanent Page 10 of 102 housing destinations) to determine how effectively they are serving people experiencing homelessness. Additionally, CoCs should use their Coordinated Entry process to promote participant choice, coordinate homeless assistance

and mainstream housing, and services to ensure people experiencing homelessness receive assistance quickly, and make homelessness assistance open, inclusive, and transparent. CoCs should review all projects eligible for renewal in FY 2022 to determine their effectiveness in serving people experiencing homelessness, including cost-effectiveness. CoCs should also look for opportunities to implement continuous quality improvement and other process improvement strategies. HUD recognized the effects of COVID-19 on CoC performance and data quality and reduced the points available for rating factors related to system performance in the FY 2021 CoC NOFO. This FY 2022 CoC NOFO significantly increases the points available for system performance rating factors.

- e) *Partnering with Housing, Health, and Service Agencies.* Using cost performance and outcome data, CoCs should improve how all available resources are utilized to end homelessness. This is especially important as the CARES Act and American Rescue Plan have provided significant new resources to help end homelessness. HUD encourages CoCs to maximize the use of mainstream and other community-based resources when serving persons experiencing homelessness and should:
- a. Work closely with public and private healthcare organizations and assist program participants to receive primary care, receive housing-related services, and obtain medical insurance to address healthcare needs. This includes developing close partnerships with public health agencies to analyze data and design approaches that reduce homelessness, improve the health of people experiencing homelessness, and prevent and address disease outbreaks, including HIV/AIDS.
 - b. Partner closely with PHAs and state and local housing organizations to utilize coordinated entry, develop housing units, and provide housing subsidies to people experiencing homelessness. These partnerships can also help CoC Program participants exit permanent supportive housing through Housing Choice Vouchers and other available housing options. CoCs and PHAs should especially work together to implement targeted programs such as Emergency Housing Vouchers, HUD-VASH, Mainstream Vouchers, Family Unification Program (FUP) Vouchers, and other housing voucher programs targeted to people experiencing homelessness. CoCs should coordinate with their state and local housing agencies on the utilization of new HOME program resources provided through the Homelessness Assistance and Supportive Services Program that was created through the American Rescue Plan;
 - c. Partner with local workforce development centers to improve employment opportunities; and
 - d. Work with tribal organizations to ensure that tribal members can access CoC-funded assistance when a CoC's geographic area borders a tribal area.
- f) *Racial Equity.* In nearly every community, Black, Indigenous, and other people of color are substantially overrepresented in the homeless population. HUD is emphasizing system and program changes to address racial equity within CoCs. Responses to preventing and ending homelessness should address racial inequities to ensure successful outcomes for all persons experiencing homelessness using proven approaches, such as: developing a coordinated Page 11 of 102 community response created in partnership with a racially

diverse set of stakeholders and people experiencing homelessness and partnering with organizations with experience serving underserved populations. CoCs should review local policies, procedures, and processes with attention to identifying barriers that result in racial disparities, and taking steps to eliminate barriers to improve racial equity and to address disparities.

- g) *Improving Assistance to LGBTQ+ Individuals.* Discrimination on the basis of gender identity or sexual orientation manifests differently for different individuals and often overlaps with other forms of prohibited discrimination. CoCs should address the needs of LGBTQ+, transgender, gender non-conforming, and non-binary individuals and families in their planning processes. Additionally, when considering which projects to select in their local competition to be included in their application to HUD, CoCs should ensure privacy, respect, safety, and access regardless of gender identity or sexual orientation in projects. CoCs should also consider partnering with organizations with expertise in serving LGBTQ+ populations.
- h) *Persons with Lived Experience.* HUD is encouraging CoCs to include in the local planning process people who are currently experiencing or have formerly experienced homelessness. People with lived experience should determine how local policies may need to be revised and updated to improve the effectiveness of homelessness assistance programs, including participating in planning and oversight activities and developing local competition processes. CoC leaders and stakeholders should also prioritize hiring people who have experienced homelessness in areas where their expertise is needed (e.g. peer outreach and support).
- i) *Increasing Affordable Housing Supply.* The lack of affordable housing is the main driver of homelessness. CoCs play a critical role in educating local leaders and stakeholders about the importance of increasing the supply of affordable housing and the specific consequences of the continued lack of affordable housing. CoCs should be communicating with jurisdiction leaders, including for the development of Consolidated Plans, about the harmful effects of the lack of affordable housing, and they should engage local leaders about steps such as zoning and land use reform that would increase the supply of affordable housing. This FY2022 CoC NOFO awards points to CoCs that take steps to engage local leaders about increasing affordable housing supply.

5. **GENERAL APPLICATION REQUIREMENTS**

- a) 25% match of the proposed grant amount minus funds for leasing (i.e., Leased Units and Leased Structures).
- b) All project proposals must utilize the Housing First Approach and participate in Coordinated Entry, and the selection of program participants must be consistent with Riverside CoC's coordinated entry system process which can be found at [CES Policies and Procedures Amended 5_20_2021.pdf \(harivco.org\)](#).
- c) Projects should demonstrate coordination with **HUD's Homeless Policy Priorities and Program Highlights** under Section 4 of this application which include incorporating projects that include partnerships with housing and healthcare providers.

- d) Applicants are strongly encouraged to utilize Riverside County Point-in-Time Count data available at [Riverside County 2022 Homeless Point in Time Count Report.pdf \(harivco.org\)](#) and the Homeless Action Plan at [County of Riverside Homeless Action Plan 1.pdf \(harivco.org\)](#) . to ensure they are taking a systems level approach when developing their proposals.

6. TIMELINES/SCHEDULE OF EVENTS

#	Solicitation Event	Deadlines	Submission Information
1	Release of RFP	Wednesday, August 23 rd , 2022	
2	Primary HWS Contact(s)	N/A	Tanya Torno (442) 315-0264 Ttorno@rivco.org Jamie Gibson (951) 205-7161 JGibson@rivco.org
P R O J E C T S C O R I N G T h e 7 R i	FY 2022 HUD CoC Program Competition Workshop	HELD Wednesday, August 10 th , 2022, 3:00 PM PST	Recording Available at https://youtu.be/HxIUxQuQoHI
	Last day to submit written questions related to 2022 HUD CoC Program Competition	Wednesday, August 24 th , 2022, 5:00 PM PST	Submit via e-mail to CoC@rivco.org
	FAQs posted to the 2022 HUD CoC Program Competition	Friday, August 26 th , 2022, 5:00 PM PST	Posted to website at www.harivco.org
	How to respond to this RFP by submitting a project proposal	N/A	Create and complete application through eSNAPS portal (Refer to Navigational guide attachment A of this RFP)
	Project proposal submission due date and time	Wednesday, August 31 st , 2022, 5:00 PM PST	Project Proposals MUST BE entered in ESNAPS portal and downloaded PDF copy MUST BE emailed to CoC@rivco.org

7. Project Scoring

The Riverside County Continuum of Care has developed local scorecards which were reviewed and approved during its Continuum of Care meeting in May 2022. Project applicants are strongly encouraged to the following and links to ensure their project applications align and address each of the respective components.

HUD CoC Program Competition New Projects Scorecard	
Full CoC-approved scorecard can be found here: 2022 HUD CoC Project Scorecard - New Projects - draft revision - redline.pdf (harivco.org)	
Criteria	Score
Eligibility Threshold (HUD Mandates) <ul style="list-style-type: none"> • <i>Registration in System of Award Management (SAMS)</i> • <i>Valid DUNS or Unique Entity Identifier (UEI)</i> • <i>No outstanding or delinquent federal debt</i> • <i>Not barred or suspended from doing business with federal agencies</i> • <i>Accounting System and financial management system meets 2 CFR200.302 standard</i> • <i>Disclosure of violations of federal criminal law</i> 	Pass/Fail
Applicant Experience <ul style="list-style-type: none"> • <i>Experience working with targeted population</i> • <i>Previous experience utilizing federal or state funds</i> 	10 Points
Project Design: Housing and Services <ul style="list-style-type: none"> • <i>Identifies key characteristics, needs, and extent of population targeted</i> • <i>Housing design: type, scale, and location match needs of population</i> • <i>Services plan identifies and incorporates best practices.</i> • <i>Measurable goals for housing and income that are objective, measurable, trackable, and meet or exceed local benchmarks.</i> • <i>Support services ensure participants receive and renew mainstream benefits.</i> • <i>Policies exist to link participants to mainstream services. Transportation to community resources, employment and educational programs provided.</i> • <i>Mainstream benefit applications that use a single application to sign up for four or more mainstream programs.</i> • <i>Access to SSI/SSDI Technical assistance provided through applicant subrecipient, or formal or informal partnership.</i> 	20 Points
System Compliance <ul style="list-style-type: none"> • <i>Measures whether applicant has had any negative findings from any source during the prior two years.</i> • <i>Project meets Housing Quality Standards</i> • <i>Measures whether program participants have access to SSI/SSDI</i> 	20 Points

<i>Technical Assistance</i> <ul style="list-style-type: none"> • <i>Ability to document services in HMIS or comparable database.</i> 	
Fiscal Compliance <ul style="list-style-type: none"> • <i>Measures whether the project plans to submit claims on a monthly basis.</i> • <i>Use of external funding (non-public funds)</i> • <i>Measures whether agency has had recaptured funds (unspent funds) during past 2 years.</i> • <i>Measures percentage of budget costs per successful housing placement.</i> 	30 Points
HMIS Compliance <ul style="list-style-type: none"> • <i>Measures proposed bed/unit utilization rates</i> • <i>Measures the commitment to timeliness of HUD required data. Client entry and exit must be recorded in 7 days.</i> • <i>Measures accuracy and completeness of HUD-required data elements.</i> 	12 Points
HUD CoC Priorities & Requirements <ul style="list-style-type: none"> • <i>Measures commitment to Housing First Implementation.</i> • <i>Participation in Coordinated Entry System and complies with CES policies and procedures.</i> 	2 Points
Hearth Act Compliance <ul style="list-style-type: none"> • <i>Measures agency participation in homeless in decision-making</i> • <i>Participation of homeless through employment or volunteerism</i> • <i>HUD CoC funds cannot mandate participation in religious activities to receive services.</i> • <i>Measures whether the program accepts all families with children under age 18 without regard to the age of any child as appropriate per project target population. (24CFR§578.93)</i> • <i>Measures whether the project does not discriminate for project entry.</i> • <i>Measures whether the agency participates as Continuum of Care member.</i> 	6 Points

8. CONTRACT TERM

The period of performance anticipated for this solicitation is effective upon HUDs announced awards in 2023 and signature of an Agreement by both parties, through 2024, unless terminated earlier. This agreement shall be based on mutually acceptable services, cost adjustments, and County requirements and there is no obligation by the County to purchase any specified amount of goods or services. Regardless of the type of project component, the grant term will be for 1-year. HUD will allow new projects to request 1 year of funding with a longer initial grant term not to exceed 18 months.

9. CONFIDENTIALITY AND PROPRIETY INFORMATION/DATA

Subsequent to the County's evaluation and proposals, which requires application submission in response to the solicitation process, **applications** become the exclusive

property of the County. Upon submission of an Applicant's application, the submission and any pertaining documents is subject to the State of California Public Records Act. Exceptions will be those elements in the California Government Code section 6250 et. seq. (Public Records Act) and which are marked "trade secret," "confidential," or "proprietary." The County shall not be liable or responsible for the disclosure of any such records, including, without limitation, those so marked, if disclosure is required by law, or by an order issued by a court of competent jurisdiction. In the event the County is required to defend an action on a Public Records Act request for any of the aforementioned documents, information, books, records, and/or contents of a Qualification marked "trade secret", "confidential", or "proprietary" the Applicant agrees to defend and indemnify the County from all costs and expenses, including reasonable attorney's fees, in action or liability arising under the Public Records Act. Where applicable, Federal regulations may take precedence over this language.

If an Applicant's application is accepted and an agreement is made with the County, then the Applicant will be required to sign the most current HIPAA Business Associate Addendum (if applicable). If the County revises the HIPAA Associate Addendum, the Applicant shall sign a new agreement as it becomes available and adhere to the new requirements. Furthermore, under the Health Insurance Portability and Accountability ACT (HIPAA), 42 U.S.C. 1320d et seq. and 162, and 164 ("Privacy Rule and Security Rule"), the Applicant will comply with the Security Rule as a Business Associate, if under an agreement arising from this Solicitation, it receives, maintains, or transmits any health information in electronic form in connection with a transaction covered by part 162 of Title 45 of the Code of Federal Regulations.

10. INTERPRETATION OF SOLICITATION

The Applicant must make careful examination and understand all the requirements, specifications, and conditions stated in the solicitation. If any Applicant planning to submit an application finds discrepancies in or omissions from the solicitation, or is in doubt as to the meaning, a written request for interpretation or correction must be given to the County via email to the Primary HWS-CoC Contact as specified in Section 5. Any changes to the solicitation will be made only by written addendum and may be emailed. The County is not responsible for any other explanations or interpretations. If any provision in this agreement is held by a court of competent jurisdiction to be invalid, void, or unenforceable, the remaining provisions will nevertheless continue in full force without being impaired or invalidated in any way.

11. CONTRACTUAL DEVELOPMENT

If an application is accepted, the County will enter into a contractual agreement with the selected Contractor. If an agreement cannot be reached, negotiations with the next ranking Applicant shall commence.

12. CANCELLATION OR MODIFICATION

County may cancel the procurement process at any time. All applications become the property of the County. All information submitted in the application becomes "public record"

as defined by the State of California upon completion of the procurement process. If any proprietary information is contained in or attached to the application, it must be clearly identified by the Applicant; otherwise, the Applicant agrees that all documents provided may be released to the public after contract award.

The procurement process may be canceled after opening, but prior to award if the County determines that cancellation is in the best interest of the County for reasons (but not limited to) such as:

1. Inadequate, ambiguous, or otherwise deficient specifications.
2. The services are no longer required.
3. Proposals received are at an unreasonable cost.
4. Proposal did not arrive in open competition, were collusive, or not submitted in good faith.
5. The County determines, after analysis of the proposals that its needs can be satisfied through a less expensive method.

The County reserves the right to amend or modify the project Scope of Services prior to the award of contract, as necessity may dictate, and to reject any applications hereunder. This solicitation does not commit the County to award a contract or to pay any costs incurred in the preparation of an application in response to this request. The County reserves the right to accept or reject any or all applications received because of this request, to negotiate with any qualified source or to cancel in part or in its entirety this solicitation if it is in the best interest of the County.

13. COUNTY OBSERVED HOLIDAYS

HOLIDAY	DAY OBSERVED
* New Year's Day	January 1
Martin Luther King Jr's Birthday	Third Monday in January
Lincoln's Birthday	Second Tuesday in February
Washington's Birthday	Third Monday in February
Memorial Day	Last Monday in May
Independence Day	July 4
Labor Day	First Monday in September
Columbus Day	Second Monday in October
Veterans' Day	November 12
*Thanksgiving Day	Fourth Thursday in November
* Following Thanksgiving	Friday following the fourth Thursday in November
*Christmas Day	December 25

*** Note:**

- 1) Thanksgiving Day, which shall be the fourth Thursday in November unless otherwise appointed.
- 2) Friday following Thanksgiving Day.

- 3) December 24th and 31st when they fall on Monday.
- 4) December 26th and January 2nd when they fall on Friday.

Friday proceeding January 1st, February 12th, July 4th, November 11th or December 25th, when such date falls on Saturday, the Monday following such date when such date falls on a Sunday

14. EVALUATION PROCESS

Applications will be evaluated based on the criteria to be appropriate by the County, which may include, but not necessarily limited to the following:

- a. Applicant's ability to meet qualification requirements for this funding as noted in Section 4. and Background of this RFP.
- b. Applicant's experience and ability to provide appropriate services.
- c. Technical capability and project methodology.
- d. Overall best value to the County.
- e. Any other factors the County determines to be appropriate.

Applications will be given thorough review. All communication during the application process and review selection phase may be directed to the primary HWS contact. Attempts by the Applicant to contact any other County representative may result in disqualification of the Applicant's application to this or any other solicitation.

All evaluation material will be considered confidential and not released by the County. The County reserves the right to split or make the award that is most advantageous to the County.

2022 HUD CONTINUUM OF CARE COMPETITION

The County of Riverside Department of Housing and Workforce Solutions on behalf of the Riverside County Continuum of Care is soliciting proposals from qualified organizations for the following project components:

Annual Renewal Amount:

- a) Renewal projects previously awarded under the FY 2021 CoC Program Competition which have been approved and ranked on the Renewal Project Listing.

For CoC Bonus New Projects:

- b) Permanent Housing-Permanent Supportive Housing (PH-PSH)
- c) Permanent Housing-Rapid Rehousing (PH-RRH)
- d) Joint Transitional Housing/Permanent Housing-Rapid Rehousing (TH/PH-RRH)
- e) Dedicated Homeless Management Information System (HMIS)
- f) Supportive Services Only-Coordinated Entry (SSO-CE)

For Domestic Violence Bonus Renewal and New Projects:

- a) Permanent Housing-Rapid Rehousing (PH-RRH)
- b) Joint Transitional Housing/Permanent Housing-Rapid Rehousing (TH/PH-RRH)
- c) Supportive Services Only-Coordinated Entry (SSO-CE)

A FY 2022 HUD CoC Workshop was held on Wednesday, August 11th. Prospective applicants are strongly encouraged to review the available recording which can be found at <https://youtu.be/HxIUxQuQoHI> . Proposals must be prepared through the ESNAPS Portal and your agency's downloaded PDF Copy must be emailed to CoC@rivco.org .

[HUD ESNAPS PORTAL HERE](#)

STEP 1: Visit the ESNAPS portal and create username and password

STEP 2: Follow the Introduction to ESNAPS Navigational Guide to prepare your application

STEP 3: Email COC@RIVCO.ORG to confirm registration and to be granted access you're your email please provide your email and username used to set up ESNAPS account.

STEP 4: Once access is granted, continue steps in the ESNAPS Navigational Guide. When your application is complete, save and download PDF version, and email to CoC@rivco.org .

IMPORTANT!!!!PLEASE DO NOT PRESS SUBMISSION BUTTON!!!

ALL APPLICATIONS MUST BE RECEIVED BY AUGUST 31, 2022, at 5PM.

THERE IS A 2500 CHARACTER LIMIT IN EACH RESPONSE BOX. WE ENCOURAGE AGENCIES TO DRAFT APPLICATION IN WORD FIRST THEN PASTE INTO PORTAL. SECTIONS 1A-2A WILL BE PREPOPULATED AS NOTED IN BOLD

1A. SF-424 Application Type

1. Type of Submission:
2. Type of Application: **New Project Application**
If Revision, select appropriate letter(s):
If "Other", specify:
3. Date Received:
4. Applicant Identifier:
4a. Federal Entity Identifier:
5. Federal Award Identifier:
6. Date Received by State:
7. State Application Identifier:

1B. SF-424 Legal Applicant

DO NOT CHANGE INFORMATION IN THIS SECTION

8. Applicant
 - a. Legal Name: **County of Riverside**
 - b. Employer/Taxpayer Identification Number (EIN/TIN): **95-6000930**
 - c. UEI: **MN1HJ72DTDF9**
 - d. Address
Street 1: **3403 10th Street**
Street 2: **Suite 300**
City: **Riverside**
County: **Riverside**
State: **California**
Country: **United States**
Zip / Postal Code: **92501**
 - e. Organizational Unit (optional)
Department Name: **Housing and Workforce Solutions Division Name:**
 - f. Name and contact information of person to be contacted on matters involving this application
Prefix: **Ms.**
First Name: **Tanya**
Middle Name:
Last Name: **Torno**
Suffix:
Title: **Deputy Director**
Organizational Affiliation: **County of Riverside**
Telephone Number: **(951) 955-7528**

Extension:
Fax Number: **(951) 374-3098**
Email: ttorno@rivco.org

1C. SF-424 Application Details

DO NOT CHANGE INFORMATION IN THIS SECTION

9. Type of Applicant: **B. County Government**
10. Name of Federal Agency: **Department of Housing and Urban
Development**
11. Catalog of Federal Domestic Assistance Title: **CoC Program**
CFDA Number: **14.267**
12. Funding Opportunity Number: **FR-6500-N-25S**
Title: **Continuum of Care Homeless Assistance Competition**
13. Competition Identification Number:
Title:

1D. SF-424 Congressional District(s)

14. Area(s) affected by the project (state(s) only): **California**
(for multiple selections hold CTRL key)
15. Descriptive Title of Applicant's Project:
16. Congressional District(s):
a. Applicant:
b. Project: (for multiple selections hold CTRL key)
17. Proposed Project
a. Start Date: **07/01/2023**
b. End Date: **06/30/2024**
18. Estimated Funding (\$)
a. Federal:
b. Applicant:

- c. State:
- d. Local:
- e. Other:
- f. Program Income:
- g. Total:

1E. SF-424 Compliance

19. Is the Application Subject to Review by State Executive Order 12372 Process?
If "YES", enter the date this application was made available to the State for review:
20. Is the Applicant delinquent on any Federal debt?
If "YES," provide an explanation:

1F. SF-424 Declaration

DO NOT CHANGE INFORMATION IN THIS SECTION

By signing and submitting this application, I certify (1) to the statements contained in the list of certifications** and (2) that the statements herein are true, complete, and accurate to the best of my knowledge. I also provide the required assurances** and agree to comply with any resulting terms if I accept an award. I am aware that any false, fictitious, or fraudulent statements or claims may subject me to criminal, civil, or administrative penalties. (U.S. Code, Title 218, Section 1001)

I AGREE:  Please check this box

DO NOT CHANGE INFORMATION IN THIS SECTION

21. Authorized Representative
- Prefix: **Ms.**
First Name: **Carrie** Middle Name:
Last Name: **Harmon** Suffix:
Title: **Assistant Director**
Telephone Number: **(951) 955-7528**
Fax Number: **(951) 374-3098**
Email: **CHarmon@rivco.org**
Signature of Authorized Representative: **Considered signed upon submission in e-snaps.**
Date Signed: **08/11/2022**

1G. HUD 2880

DO NOT CHANGE INFORMATION IN THIS SECTION

Applicant/Recipient Disclosure/Update Report - form HUD-2880 U.S. Department of Housing and Urban Development OMB Approval No. 2506-0214 (exp.02/28/2022)

Applicant/Recipient Information

1. Applicant/Recipient Name, Address, and Phone

Agency Legal Name: **County of Riverside**

Prefix: **Ms.**

First Name: **Carrie**

Middle Name:

Last Name: **Harmon**

Suffix:

Title: Assistant Director

Organizational Affiliation: **County of Riverside**

Telephone Number: **(951) 955-7528**

Extension:

Email: CHarmon@rivco.org

City: **Riverside**

County: **Riverside**

State: **California**

Country: **United States**

Zip/Postal Code: **92501**

2. Employer ID Number (EIN): **95-6000930**

3. HUD Program: Continuum of Care Program

4. Amount of HUD Assistance Requested/Received

4a. Total Amount Requested for this project: \$0.00

(Requested amounts will be automatically entered within applications)

5. **State the name and location (street address, City, and State) of the project or activity.**

Refer to project name, addresses and CoC Project Identifying Number (PIN) entered into the attached project application.

Part I Threshold Determinations

- | | |
|---|------------|
| 1. Are you applying for assistance for a specific project or activity? (For further information, see 24 CFR Sec. 4.3. | Yes |
| 2. Have you received or do you expect to receive assistance within the jurisdiction of the Department (HUD), involving the project or activity in this application, in excess of \$200,000 during this fiscal | Yes |

year (Oct. 1 - Sep. 30)? For further information, see 24 CFR Sec. 4.9.

Part II Other Government Assistance Provided or Requested/Expected Sources and Use of Funds

Such assistance includes, but is not limited to, any grant, loan, subsidy, guarantee, insurance, payment, credit, or tax benefit.

Department/Local Agency Name and Address	Type of Assistance	Amount Requested / Provided	Expected Uses of the Funds
CA1449 RUHS CES SSO-CE	HUD CoC Program - SSO-CE	\$750,000.00	Homeless Services
CA0672 HMIS	HUD CoC Program - HMIS	\$344,072.00	Homeless Services
CA1900 JFSSD Desert Rose PSH	HUD CoC Program - PSH	\$652,287.00	Homeless Services
CA0665 LSSC PH for Disabled Women with Children	HUD CoC Program - PSH	\$271,417.00	Homeless Services
CA0670 JFSSD PSH	HUD CoC Program - PSH	\$1,892,379.00	Homeless Services

Part III Interested Parties

You must disclose:

1. All developers, contractors, or consultants involved in the application for the assistance or in the planning, development, or implementation of the project or activity and
2. Any other person who has a financial interest in the project or activity for which the assistance is sought that exceeds \$50,000 or 10 percent of the assistance (whichever is lower).

Alphabetical list of all persons with a reportable financial interest in the project or activity (For individuals, give the last name first)	Social Security No. or Employee ID No.	Type of Participation	Financial Interest in Project/ Activity (\$)	Financial Interest in Project/ Activity (%)
NA		NA	\$0.00	0%
NA		NA	\$0.00	0%
NA		NA	\$0.00	0%
NA		NA	\$0.00	0%
NA		NA	\$0.00	0%

Note: If there are no other people included, write NA in the boxes.

Certification

Warning: If you knowingly make a false statement on this form, you may be subject to civil or criminal penalties under Section 1001 of Title 18 of the United States Code. In addition, any person who knowingly and materially violates any required disclosures of information, including intentional nondisclosure, is subject to civil money penalty not to exceed \$10,000 for each violation.

I certify that the information provided on this form and in any accompanying documentation is true and accurate. I acknowledge that making, presenting, submitting, or causing to be submitted a false, fictitious, or fraudulent statement, representation, or certification may result in criminal, civil, and/or administrative sanctions, including fines,

penalties, and imprisonment.

I AGREE:

 **PLEASE CHECK THIS BOX**

Name / Title of Authorized Official: **Carrie Harmon, Assistant Director**

Signature of Authorized Official: **Considered signed upon submission in e-snaps.**

Date Signed: **08/11/2022**

1H. HUD 50070

DO NOT CHANGE INFORMATION IN THIS SECTION

HUD 50070 Certification for a Drug Free Workplace

Applicant Name: **County of Riverside**

Program/Activity Receiving Federal Grants Funding: **CoC Program**

Acting on behalf of the above-named Applicant as its Authorized Official, I make the following certifications and agreements to the Department of Housing and Urban Development (HUD) regarding the sites listed below:

I certify that the above-named Applicant will or will continue to provide a drug-free workplace by:	
<p>a. Publishing a statement notifying employees that the unlawful manufacture, distribution, dispensing, possession, or use of a controlled substance is prohibited in the Applicant's workplace and specifying the actions that will be taken against employees for violation of such prohibition.</p>	<p>e. Notifying the agency in writing, within ten calendar days after receiving notice under subparagraph d.(2) from an employee or otherwise receiving actual notice of such conviction. Employers of convicted employees must provide notice, including position title, to every grant officer or other designee on whose grant activity the convicted employee was working, unless the Federal agency has designated a central point for the receipt of such notices. Notice shall include the identification number(s) of each affected grant;</p>
<p>b. Establishing an on-going drug-free awareness program to inform employees --- 1) The dangers of drug abuse in the workplace 2) The Applicant's policy of maintaining a drug-free workplace; 3) Any available drug counseling, rehabilitation, and employee assistance programs; and 4) The penalties that may be imposed upon employees for drug abuse violations occurring in the workplace.</p>	<p>f. Taking one of the following actions, within 30 calendar days of receiving notice under subparagraph d.(2), with respect to any employee who is so convicted --- (1) Taking appropriate personnel action against such an employee, up to and including termination, consistent with the requirements of the Rehabilitation Act of 1973, as amended; or (2) Requiring such employee to participate satisfactorily in a drug abuse assistance or rehabilitation program approved for such purposes by a Federal, State, or local health, law enforcement, or other appropriate agency;</p>
<p>c. Making it a requirement that each employee to be engaged in the performance of the grant be given a copy of the statement required by paragraph a.;</p>	<p>g. Making a good faith effort to continue to maintain a drugfree workplace through implementation of paragraphs a. thru f.</p>
<p>d. Notifying the employee in the statement required by paragraph a. that, as a condition of employment under the grant, the employee will --- (1) Abide by the terms of the statement; and (2) Notify the employer in writing of his or her conviction for a violation of a criminal drug statute occurring in the workplace no later than five calendar days after such conviction;</p>	

3. Sites for Work Performance

The Applicant shall list (on separate pages) the site(s) for the performance of work done in connection with the HUD funding of the program/activity shown above: Place of Performance shall include the street address, city, county, State, and zip code. Identify each sheet with the Applicant name and address and the program/activity receiving grant funding.) Workplaces, including addresses, entered in the attached project application. Refer to addresses entered into the attached project application

I certify that the information provided on this form and in any accompanying documentation is true and accurate. I acknowledge that making, presenting, submitting, or causing to be submitted a false, fictitious, or fraudulent statement, representation, or certification may result in criminal, civil, and/or administrative sanctions, including fines, penalties, and imprisonment.



Please check this box

WARNING: Anyone who knowingly submits a false claim or makes a false statement is subject to criminal and/or civil penalties, including confinement for up to 5 years, fines, and civil and administrative penalties. (18 U.S.C. §§ 287, 1001, 1010, 1012; 31 U.S.C. §3729, 3802)

Authorized Representative

Prefix: **Ms.**

First Name: **Carrie**

Middle Name

Last Name: **Harmon**

Suffix:

Title: **Assistant Director**

Telephone Number: **(951) 955-7528**

Fax Number: **(951) 374-3098**

Email: CHarmon@rivco.org

Signature of Authorized Representative: **Considered signed upon submission in e-snaps.**

Date Signed: **08/11/2022**

CERTIFICATION REGARDING LOBBYING

DO NOT CHANGE INFORMATION IN THIS SECTION

Certification for Contracts, Grants, Loans, and Cooperative Agreements

The undersigned certifies, to the best of his or her knowledge and belief, that:

(1) No Federal appropriated funds have been paid or will be paid, by or on behalf of the undersigned, to any person for influencing or attempting to influence an officer or employee of an agency, a Member of Congress, an officer or employee of Congress, or an employee of a Member of Congress in connection with the awarding of any Federal contract, the making of any Federal grant, the making of any Federal loan, the entering into of any cooperative agreement, and the extension, continuation, renewal, amendment, or modification of any Federal contract, grant, loan, or cooperative agreement.

(2) If any funds other than Federal appropriated funds have been paid or will be paid to any person for influencing or attempting to influence an officer or employee of any agency, a Member of Congress, an officer or employee of Congress, or an employee of a Member of Congress in connection with this Federal contract, grant, loan, or cooperative agreement, the undersigned shall complete and submit Standard Form-LLL, "Disclosure of Lobbying Activities," in accordance with its instructions.

(3) The undersigned shall require that the language of this certification be included in the award documents for all subawards at all tiers (including subcontracts, subgrants, and contracts under grants, loans, and cooperative agreements) and that all subrecipients shall certify and disclose accordingly. This certification is a material representation of fact upon which reliance was placed when this transaction was made or entered into. Submission of this certification is a prerequisite for making or entering into this transaction imposed by section 1352, title 31, U.S. Code. Any person who fails to file the required certification shall be subject to a civil penalty of not less than \$10,000 and not more than \$100,000 for each such failure.

Statement for Loan Guarantees and Loan Insurance

The undersigned states, to the best of his or her knowledge and belief, that:

If any funds have been paid or will be paid to any person for influencing or attempting to influence an officer or employee of any agency, a Member of Congress, an officer or employee of Congress, or an employee of a Member of Congress in connection with this commitment providing for the United States to insure or guarantee a loan, the undersigned shall complete and submit Standard Form-LLL, "Disclosure of Lobbying Activities," in accordance with its instructions. Submission of this statement is a prerequisite for making or entering into this transaction imposed by section 1352, title 31, U.S. Code. Any person who fails to file the required statement shall be subject to a civil penalty of not less than \$10,000 and not more than \$100,000 for each such failure.

I hereby certify that all the information stated herein,
as well

as any information provided in the accompaniment herewith, is true and correct.



Please check this box

Warning: HUD will prosecute false claims and statements. Conviction may result in criminal and/or civil penalties. (18 U.S.C. 1001, 1010, 1012; 31 U.S.C. 3729,3802)

Applicant's Organization: **County of Riverside**
Name / Title of Authorized Official: **Carrie Harmon, Assistant Director**
Signature of Authorized Official: **Considered signed upon submission in e-snaps.**
Date Signed: **08/11/2022**

1J. SF-LLL

DO NOT CHANGE INFORMATION IN THIS SECTION

DISCLOSURE OF LOBBYING ACTIVITIES

**Complete this form to disclose lobbying activities pursuant to 31 U.S.C. 1352.
Approved by OMB0348-0046**

HUD requires a new SF-LLL submitted with each annual CoC competition and completing this screen fulfills this requirement.

Answer "Yes" if your organization is engaged in lobbying associated with the CoC Program and answer the questions as they appear next on this screen. The requirement related to lobbying as explained in the SF-LLL instructions states: "The filing of a form is required for each payment or agreement to make payment to any lobbying entity for influencing or attempting to influence an officer or employee of any agency, a Member of Congress, an officer or employee of Congress, or an employee of a Member of Congress in connection with a covered Federal action."

Answer "No" if your organization is NOT engaged in lobbying.

Does the recipient or subrecipient of this CoC grant participate in federal lobbying activities (Lobbying a federal administration or congress) in connection with the CoC Program? **No**

Legal Name: **County of Riverside**
Street 1: **3403 10th Street**
Street 2: **Suite 300**
City: **Riverside**
County: **Riverside**
State: **California**
Country: **United States**
Zip / Postal Code: **92501**

11. Information requested through this form is authorized by title 31 U.S.C. section 1352. This disclosure of lobbying activities is a material representation of fact upon which reliance was placed by the tier above when this transaction was made or entered into. This disclosure is required pursuant to 31 U.S.C. 1352. This information will be available for public inspection. Any person who fails to file the required disclosure shall be subject to a civil penalty of not less than \$10,000 and not more than \$100,000 for each such failure.

I certify that this information is true and complete.



Please check this box

Authorized Representative

Prefix: **Ms.**

First Name: **Carrie**

Middle Name:

Last Name: **Harmon**

Suffix:

Title: **Assistant Director**

Telephone Number: **(951) 955-7528**

Fax Number: **(951) 374-3098**

IK. SF-424B

DO NOT CHANGE INFORMATION IN THIS SECTION

(SF-424B) ASSURANCES - NON-CONSTRUCTION PROGRAMS

OMB Number: 4040-0007

Expiration Date: 02/28/2022

NOTE: Certain of these assurances may not be applicable to your project or program. If you have questions, please contact the awarding agency. Further, certain Federal awarding agencies may require applicants to certify to additional assurances. If such is the case, you will be notified.

As the duly authorized representative of the applicant, I certify that the applicant:

1.	Has the legal authority to apply for Federal assistance and the institutional, managerial, and financial capability (including funds sufficient to pay the non-Federal share of project cost) to ensure proper planning, management and completion of the project described in this application.
2.	Will give the awarding agency, the Comptroller General of the United States and, if appropriate, the State, through any authorized representative, access to and the right to examine all records, books, papers, or documents related to the award; and will establish a proper accounting system in accordance with generally accepted accounting standards or agency directives.
3.	Will establish safeguards to prohibit employees from using their positions for a purpose that constitutes or presents the appearance of personal or organizational conflict of interest, or personal gain.
4.	Will initiate and complete the work within the applicable time frame after receipt of approval of the awarding agency.
5.	Will comply with the Intergovernmental Personnel Act of 1970 (42 U.S.C. §§4728-4763) relating to prescribed standards for merit systems for programs funded under one of the 19 statutes or regulations specified in Appendix A of OPM's Standards for a Merit System of Personnel Administration (5 C.F.R. 900, Subpart F).
6.	Will comply with all Federal statutes relating to nondiscrimination. These include but are not limited to: (a) Title VI of the Civil Rights Act of 1964 (P.L. 88-352) which prohibits discrimination on the basis of race, color or national origin; (b) Title IX of the Education Amendments of 1972, as amended (20 U.S.C. §§1681-1683, and 1685-1686), which prohibits discrimination on the basis of sex; (c) Section 504 of the Rehabilitation Act of 1973, as amended (29 U.S.C. §794), which prohibits discrimination on the basis of handicaps; (d) the Age Discrimination Act of 1975, as amended (42 U.S.C. §§6101-6107), which prohibits discrimination on the basis of age; (e) the Drug Abuse Office and Treatment Act of 1972 (P.L. 92-255), as amended, relating to nondiscrimination on the basis of drug abuse; (f) the Comprehensive Alcohol Abuse and Alcoholism Prevention, Treatment and Rehabilitation Act of 1970 (P.L. 91-616), as amended, relating to nondiscrimination on the basis of alcohol abuse or alcoholism, (g) §§523 and 527 of the Public Health Service Act of 1912 (42 U.S.C. §§290 dd-3 and 290 ee-3), as amended, relating to confidentiality of alcohol and drug abuse patient records; (h) Title VIII of the Civil Rights Act of 1968 (42 U.S.C. §§3601 et seq.), as amended, relating to nondiscrimination in the sale, rental or financing of housing; (i) any other nondiscrimination provisions in the specific statute(s) under which application for Federal assistance is being made; and, (j) the requirements of any other nondiscrimination statute(s) which may apply to the application.

7.	Will comply, or has already complied, with the requirements of Titles II and III of the Uniform Relocation Assistance and Real Property Acquisition Policies Act of 1970 (P.L. 91-646) which provide for fair and equitable treatment of persons displaced or whose property is acquired as a result of Federal or federally-assisted programs. These requirements apply to all interests in real property acquired for project purposes regardless of Federal participation in purchases.
8.	Will comply, as applicable, with provisions of the Hatch Act (5 U.S.C. §§1501-1508 and 7324-7328) which limit the political activities of employees whose principal employment activities are funded in whole or in part with Federal funds.
9.	Will comply, as applicable, with the provisions of the Davis-Bacon Act (40 U.S.C. §§276a to 276a-7), the Copeland Act (40 U.S.C. §276c and 18 U.S.C. §874), and the Contract Work Hours and Safety Standards Act (40 U.S.C. §§327-333), regarding labor standards for federally-assisted construction sub agreements.
10.	Will comply, if applicable, with flood insurance purchase requirements of Section 102(a) of the Flood Disaster Protection Act of 1973 (P.L. 93- 234) which requires recipients in a special flood hazard area to participate in the program and to purchase flood insurance if the total cost of insurable construction and acquisition is \$10,000 or more.
11.	Will comply with environmental standards which may be prescribed pursuant to the following: (a) institution of environmental quality control measures under the National Environmental Policy Act of 1969 (P.L. 91-190) and Executive Order (EO) 11514; (b) notification of violating facilities pursuant to EO 11738; (c) protection of wetlands pursuant to EO 11990; (d) evaluation of flood hazards in floodplains in accordance with EO 11988; (e) assurance of project consistency with the approved State management program developed under the Coastal Zone Management Act of 1972 (16 U.S.C. §§1451 et seq.); (f) conformity of Federal actions to State (Clean Air) Implementation Plans under Section 176(c) of the Clean Air Act of 1955, as amended (42 U.S.C. §§7401 et seq.); (g) protection of underground sources of drinking water under the Safe Drinking Water Act of 1974, as amended (P.L. 93-523); and, (h) protection of endangered species under the Endangered Species Act of 1973, as amended (P.L. 93-205).
12.	Will comply with the Wild and Scenic Rivers Act of 1968 (16 U.S.C. §§1271 et seq.) related to protecting components or potential components of the national wild and scenic rivers system.
13.	Will assist the awarding agency in assuring compliance with Section 106 of the National Historic Preservation Act of 1966, as amended (16 U.S.C. §470), EO 11593 (identification and protection of historic properties), and the Archaeological and Historic Preservation Act of 1974 (16 U.S.C. §§469a-1 et seq.).
14.	Will comply with P.L. 93-348 regarding the protection of human subjects involved in research, development, and related activities supported by this award of assistance.
15.	Will comply with the Laboratory Animal Welfare Act of 1966 (P.L. 89-544, as amended, 7 U.S.C. §§2131 et seq.) pertaining to the care, handling, and treatment of warm blooded animals held for research, teaching, or other activities supported by this award of assistance.
16.	Will comply with the Lead-Based Paint Poisoning Prevention Act (42 U.S.C. §§4801 et seq.) which prohibits the use of lead-based paint in construction or rehabilitation of residence structures.
17.	Will cause to be performed the required financial and compliance audits in accordance with the Single Audit Act Amendments of 1996 and OMB Circular No. A-133, "Audits of States, Local Governments, and Non-Profit Organizations."
18.	Will comply with all applicable requirements of all other Federal laws, executive orders, regulations, and policies governing this program.
19.	Will comply with the requirements of Section 106(g) of the Trafficking Victims Protection Act (TVPA) of 2000, as amended (22 U.S.C. 7104) which prohibits grant award recipients or a sub-recipient from (1) Engaging in severe forms of trafficking in persons during the period of time that the award is in effect (2) Procuring a commercial sex act during the period of time that the award is in effect or (3) Using forced labor in the performance of the award or subawards under the award.

As the duly authorized representative of the applicant, I certify:

X



**Please
check this
box**

Authorized Representative for: **County of Riverside**

Prefix: **Ms.**

First Name: **Carrie**

Middle Name:

Last Name: **Harmon**

Suffix:

Title: **Assistant Director**

Signature of Authorized Certifying Official:

Considered signed upon submission in e-snaps.

Date Signed: **08/11/2022**

1L. SF-424D

DO NOT CHANGE INFORMATION IN THIS SECTION

Are you requesting CoC Program funds for construction costs in this application? **No**

No SF-424D is required. Select "Save and Next" to move to the next screen.

2A. Project Subrecipients

PLEASE RESPOND TO ALL QUESTIONS MOVING FORWARD

This form lists the subrecipient organization(s) for the project. To add a subrecipient, select the icon. To view or update subrecipient information already listed, select the view option.

Total Expected Sub-Awards: \$

Organization	Type	Sub-Award Amount

Section 2B. Experience of Applicant, Subrecipient(s), and Other Partners

1. Describe your organization's (and subrecipient(s) if applicable) experience in effectively utilizing federal funds and performing the activities proposed in the application.
2. Describe your organization's (and subrecipient(s) if applicable) experience in leveraging Federal, State, local and private sector funds.
3. Describe your organization's (and subrecipient(s) if applicable) financial management structure.
4. Are there any unresolved HUD monitoring or OIG audit findings for any HUD grants (including ESG) under your organization?

Section 3A. Project Detail

1. CoC Number and Name: **CA- 608 Riverside City and County CoC**
2. CoC Collaborative Applicant Name: **County of Riverside Continuum of Care**
3. Project Name:

4. Project Status: **Standard**
5. Component Type:
6. Is your organization, or subrecipient, a victim service provider defined in 24 CFR 578.3?
7. Is this new project application requesting to transition from eligible renewal project(s) that was awarded to the same recipient and fully eliminated through reallocation in this CoC Program Competition? (Attachment Requirement)
8. Will funds requested in this new project application replace state or local government funds (24 CFR 578.87(a))?

Section 3B. Project Description

1. Provide a description that addresses the entire scope of the proposed project.
2. For each primary project location, or structure, enter the number of days from the execution of the grant agreement that each of the following milestones will occur if this project is selected for conditional award.

Project Milestones	Days from Execution of Grant Agreement	Days from Execution of Grant Agreement	Days from Execution of Grant Agreement	Days from Execution of Grant Agreement
	A	B	C	D
Begin hiring staff or expending funds				
Begin program participant enrollment				
Program participants occupy leased or rental assistance units or structure(s), or supportive services begin				
Leased or rental assistance units or structure, and supportive services near 100% capacity				
Closing on purchase of land, structure(s), or execution of structure lease				
Start rehabilitation				
Complete rehabilitation				
Start new construction				
Complete new construction				

You must enter a value greater than zero for at least one project milestone.

3. Check the appropriate box(s) if this project will have a specific subpopulation focus

(Select ALL that apply)

N/A- Project Serves All Subpopulations	<input type="checkbox"/>	Domestic Violence	<input type="checkbox"/>
Veterans	<input type="checkbox"/>	Substance Abuse	<input type="checkbox"/>
Youth (under 25)	<input type="checkbox"/>	Mental Illness	<input type="checkbox"/>
Families	<input type="checkbox"/>	HIV/AIDS	<input type="checkbox"/>
Chronic Homeless	<input type="checkbox"/>	Other:	<input type="checkbox"/>

4. Will your project participate in the CoC's Coordinated Entry (CE) process or recipient organization is a victim service provider, as defined in 24 CFR 578.3 and uses an alternate CE process that meets HUD's minimum requirements?
5. Housing First
- 5a. Will the project quickly move participants into permanent housing?
- 5b. Will the project enroll program participants who have the following barriers?
 Select all that apply

Having too little or little income	<input type="checkbox"/>
Active or history of substance use	<input type="checkbox"/>
Having a criminal record with exceptions for state-mandated restrictions	<input type="checkbox"/>
History of victimization (e.g., domestic violence, sexual assault, childhood abuse)	<input type="checkbox"/>
None of the above	<input type="checkbox"/>

Will the project prevent program participant termination from the project for the following reasons?

(Check ALL that apply)

Failure to participate in supportive services	<input type="checkbox"/>
Failure to make progress on a service plan	<input type="checkbox"/>
Loss of income or failure to improve income	<input type="checkbox"/>

Section 3C. Project Expansion Information

None of the above	<input type="checkbox"/>
-------------------	--------------------------

5d. Will the project follow a "Housing First" approach? (click 'Save' to update)

- 6. Will program participants be required to live in a specific structure, unit, or locality at any time while in the program?
- 7. Will more than 16 persons live in a single structure?
- 1. Is this a "Project Expansion" of an eligible renewal project?

Section 4A. Supportive Services for Participants

- 1. Describe how program participants will be assisted to obtain and remain in permanent housing.
- 2. Describe the specific plan to coordinate and integrate with other mainstream health, social services, and employment programs for which program participants may be eligible.

Supportive Services	Provider	Frequency
Assessment of Service Needs		
Assistance with Moving Costs		
Case Management		
Child Care		
Education Services		

3. Employment Assistance and Job Training		
o Food		
Housing Search and Counseling Services		
a Legal Services		
l Life Skills Training		
M Mental Health Services		
u Outpatient Health Services		
o Outreach Services		
S Substance Abuse Treatment Services		
t Transportation		
v Utility Deposits		
e		

services available to program participants, indicate who will provide them and how often they will be provided.

Please enter all values for at least one line item and leave no incomplete line items.

4. For all supportive services available to program participants, indicate who will provide them and how often they will be provided.

Identify whether the project will include the following activities:

5. Transportation assistance to clients to attend mainstream benefit appointments, employment training, or jobs?
6. Annual follow-ups with program participants to ensure mainstream benefits are received and renewed?
7. Will program participants have access to SSI/SSDI technical assistance provided by this project the applicant, a subrecipient, or partner agency?

Section 4B. Housing Type and Location

The following list summarizes each housing site in the project. To add a housing site to the list, select the icon. To view or update a housing site already listed, select the icon.

Total Units:

Total Beds:

Housing Type	Housing Type (JOINT)	Units	Beds	Dedicated CH Beds
This list contains no items				

Section 5A. Program Participants- Households

**Households Table
 (At least one person in the Households Grid must be served)**

	Households with at least One Adult and One Child	Adult Households without Children	Households with only children	Total
Number of Households				

Characteristics	Persons in Households with at least one adult and one child	Adult Persons in Households without Children	Persons in Households with Only Children	Total
Persons over age 24				
Persons ages 18-24				
Accompanied Children under age 18				
Unaccompanied Children under age 18				
Total Persons				

Section 5B. Project Participants- Subpopulations

Persons in Households with at Least One Adult and One Child

Characteristics	CH (Not Veterans)	CH Veterans	Veterans (Not CH)	Chronic Substance Abuse	HIV/AIDS	Severely Mentally Ill	DV	Physical Disability	Developmental Disability	Persons not represented by a listed Subpopulation

Persons over age 24										
Persons ages 18-24										
Children under age 18										
Total Persons										

Persons in Households without Children

Characteristics	CH (Not Veterans)	CH Veterans	Veterans (Not CH)	Chronic Substance Abuse	HIV/AIDS	Severely Mentally Ill	DV	Physical Disability	Developmental Disability	Persons not represented by a listed Subpopulation
Persons over age 24										
Persons ages 18-24										
Total Persons										

Persons in Households with Only Children

Characteristics	CH (Not Veterans)	CH Veterans	Veterans (Not CH)	Chronic Substance Abuse	HIV/AIDS	Severely Mentally Ill	DV	Physical Disability	Developmental Disability	Persons not represented by a listed Subpopulation
Accompanied Children under age 18										
Unaccompanied Children										
Total Persons										

Section 6A. Funding Request

1. Will it be feasible for the project to be under grant agreement by September 30, 2024?
2. What type of funding is this project applying for in this CoC Program Competition?
3. Does this project propose to allocate funds according to an indirect cost rate? **No**
4. Select a grant term:
5. Select the costs for which funding is requested:

Rental Assistance
 Supportive Services
 HMIS

At least one box must be checked.

Section 6I. Sources of Match

The following list summarizes the funds that will be used as Match for this project. To add a Match source to the list, select the icon. To view or update a Match already listed, select the icon.

Summary of Match

Total Amount of Cash Commitments:	
Total Amount of In-Kind Commitments:	
Total Amount of All Commitments:	

1. Will this project generate program income described in 24 CFR 578.97 to use as match for this project?

Type	Source	Name of Source	Amount of Commitments

Section 6J. Summary Budget

The following information summarizes the funding request for the total term of the project. However, administrative costs can be entered in 8. Admin field below.

Eligible Costs	Annual Assistance Requested (Applicant)	Grant Term (Applicant)	Total Assistance Requested for Grant Term (Applicant)
1a. Acquisition			
1b. Rehabilitation			
1c. New Construction			
2a. Leased Units	\$0		\$0
2b. Leased Structures	\$0		\$0
3. Rental Assistance	\$0		\$0
4. Supportive Services	\$0		\$0
5. Operating	\$0		\$0
6. HMIS	\$0		\$0
7. Sub-total Costs Requested			\$0
8. Admin (Up to 10%)			
9.Total Assistance Plus Admin Requested			\$0
10. Cash Match			
11. In-Kind Match			
12. Total Match			\$0
13. Total Budget			\$0

Click the 'Save' button to automatically calculate totals.



Document Type	Required?	Document Description	Date Attached
1) Subrecipient Nonprofit Documentation			
2) Other Attachment(s)			
3) Other Attachment(s)			

Match documentation must be uploaded here

Section 7D. Certification

A. For all projects:

Fair Housing and Equal Opportunity

It will comply with Title VI of the Civil Rights Act of 1964 (42 U.S.C. 2000(d)) and regulations pursuant thereto (Title 24 CFR part I), which state that no person in the United States shall, on the ground of race, color or national origin, be excluded from participation in, be denied the benefits of, or be otherwise subjected to discrimination under any program or activity for which the applicant receives Federal financial assistance, and will immediately take any measures necessary to effectuate this agreement. With reference to the real property and structure(s) thereon which are provided or improved with the aid of Federal financial assistance extended to the applicant, this assurance shall obligate the applicant, or in the case of any transfer, transferee, for the period during which the real property and structure(s) are used for a purpose for which the Federal financial assistance is extended or for another purpose involving the provision of similar services or benefits.

It will comply with the Fair Housing Act (42 U.S.C. 3601-19), as amended, and with implementing regulations at 24 CFR part 100, which prohibit discrimination in housing on the basis of race, color, religion, sex, disability, familial status or national origin. It will comply with Executive Order 11063 on Equal Opportunity in Housing and with implementing regulations at 24 CFR Part 107 which prohibit discrimination because of race, color, creed, sex, or national origin in housing and related facilities provided with Federal financial assistance.

It will comply with Executive Order 11246 and all regulations pursuant thereto (41 CFR Chapter 60-1), which state that no person shall be discriminated against on the basis of race, color, religion, sex or national origin in all phases of employment during the performance of Federal contracts and shall take affirmative action to ensure equal employment opportunity. The applicant will incorporate, or cause to be incorporated, into any contract for construction work as defined in Section 130.5 of HUD regulations the equal opportunity clause required by Section 130.15(b) of the HUD regulations.

It will comply with Section 3 of the Housing and Urban Development Act of 1968, as amended (12 U.S.C. 1701(u)), and regulations pursuant thereto (24 CFR Part 135), which require that to the greatest extent feasible opportunities for training and employment be given to lower-income residents of the project and contracts for work in connection with the project be awarded in substantial part to persons residing in the area of the project.

It will comply with Section 504 of the Rehabilitation Act of 1973 (29 U.S.C. 794), as amended, and with implementing regulations at 24 CFR Part 8, which prohibit discrimination based on disability in Federally assisted and conducted programs and activities.

It will comply with the Age Discrimination Act of 1975 (42 U.S.C. 6101-07), as amended, and implementing regulations at 24 CFR Part 146, which prohibit discrimination because of age in projects and activities receiving Federal financial assistance.

It will comply with Executive Orders 11625, 12432, and 12138, which state that program participants shall take affirmative action to encourage participation by businesses owned and operated by members of minority groups and women.

If persons of any particular race, color, religion, sex, age, national origin, familial status, or disability who may qualify for assistance are unlikely to be reached, it will establish additional procedures to ensure that interested persons can obtain information concerning the assistance.

It will comply with the reasonable modification and accommodation requirements and, as appropriate, the accessibility requirements of the Fair Housing Act and section 504 of the Rehabilitation Act of 1973, as amended.

Additional for Rental Assistance Projects:

If applicant has established a preference for targeted populations of disabled persons pursuant to 24 CFR part 578 or 24 CFR 582.330(a), it will comply with this section's nondiscrimination requirements within the designated population.

B. For non-Rental Assistance Projects Only.

15-Year Operation Rule.

Applicants receiving assistance for acquisition, rehabilitation, or new construction: The project will be operated for no less than 15 years from the date of initial occupancy or the date of initial service provision for the purpose specified in the application.

1-Year Operation Rule.

Applicants receiving assistance for supportive services, leasing, or operating costs but not receiving assistance for acquisition, rehabilitation, or new construction: The project will be operated for the purpose specified in the application for any year for which such assistance is provided

IMPORTANT!!!!PLEASE DO NOT PRESS SUBMISSION BUTTON!!!

Accessing the CoC Program Project Application in e-snaps

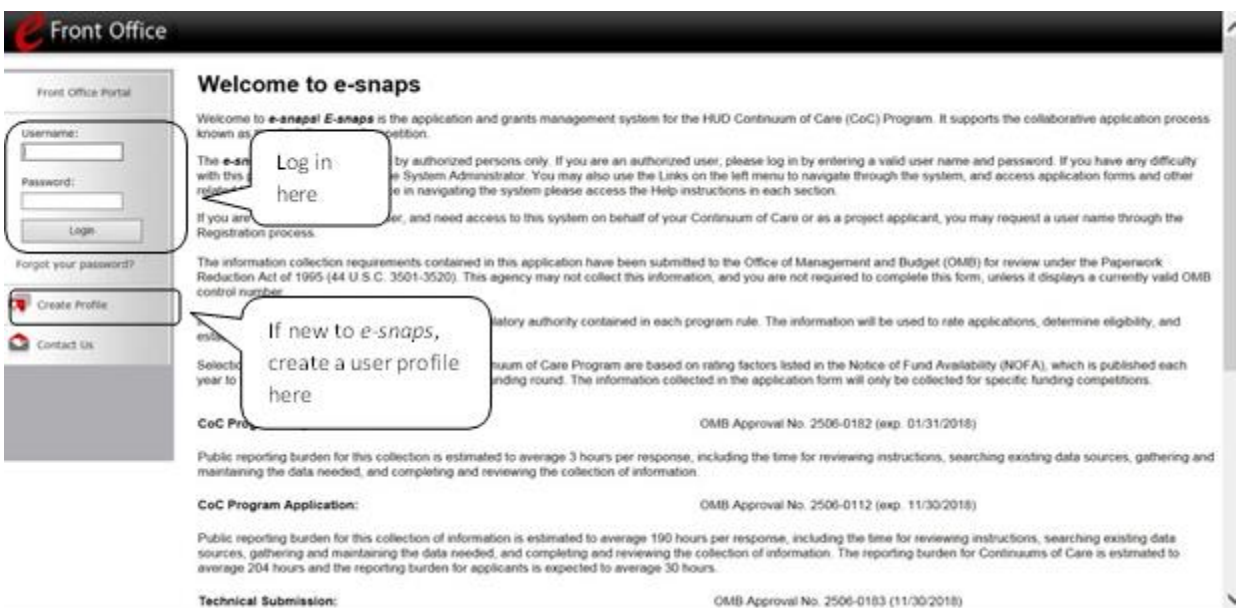
- **Introduction**

This document provides step-by-step instructions on how to access the Project Application in e-snaps. It is organized into the following sections:

- [Access e-snaps](#)
- [Create the Project](#)
- [Access the Project Application on the Submissions Screen](#)

Access e-snaps

All e-snaps users need usernames and passwords to log in to the e-snaps system. To see an organization's Project Applicant Profile and Project Applications, the e-snaps user needs to be associated as a "registrant" with the organization's e-snaps account.



If you need access to e-snaps and/or to your organization's e-snaps account, see the following resources:

- [Create an e-snaps User Profile](#)
- [Give Staff Access to Your Organization's e-snaps Account](#)

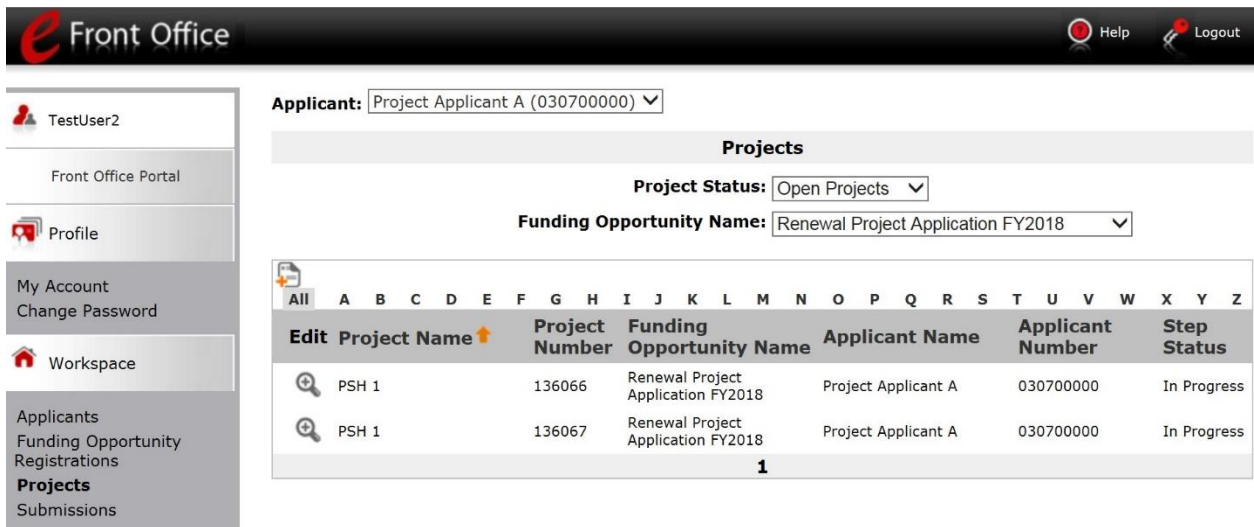
- [Request Access to Your Organization's e-snaps Account](#)

There are two steps you must complete to gain access to the current Fiscal Year project application.


1.0 STEP 1: CREATE THE PROJECT

** Renewal Projects will start at Step 2 and search for their project under "Submissions" on the left menu bar.**

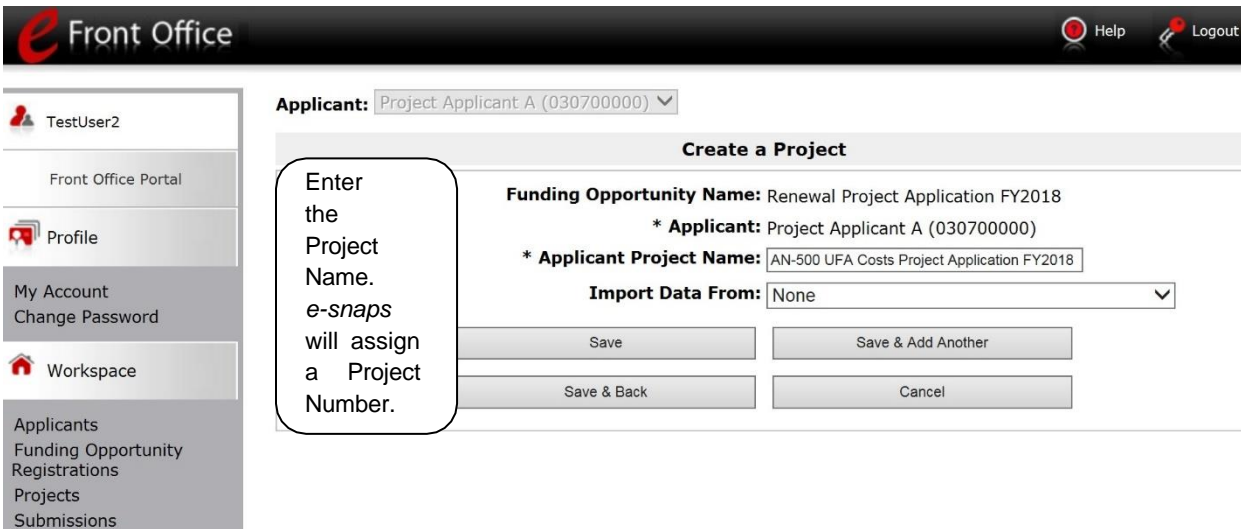
You must create a project for the Project Application in *e-snaps* on the "Projects" screen. Creating a project is an intermediate step; you do NOT enter the Application information from the "Projects" screen. That step will occur on the "Submissions" screen.




Once you "create" the Project, the Project will appear on this screen. In the example below, the term "Renewal Project Application" appears under the "Funding Opportunity Name" column.

Step	Description
1.	Select "Projects" on the left menu bar.
2.	Select the applicable funding opportunity from the "Funding Opportunity Name" dropdown. Example: "Renewal Project Application FY 2018"
3.	The screen refreshes and an "Add" icon  appears on the left side of the screen above the column headings.
4.	Select the "Add" icon.

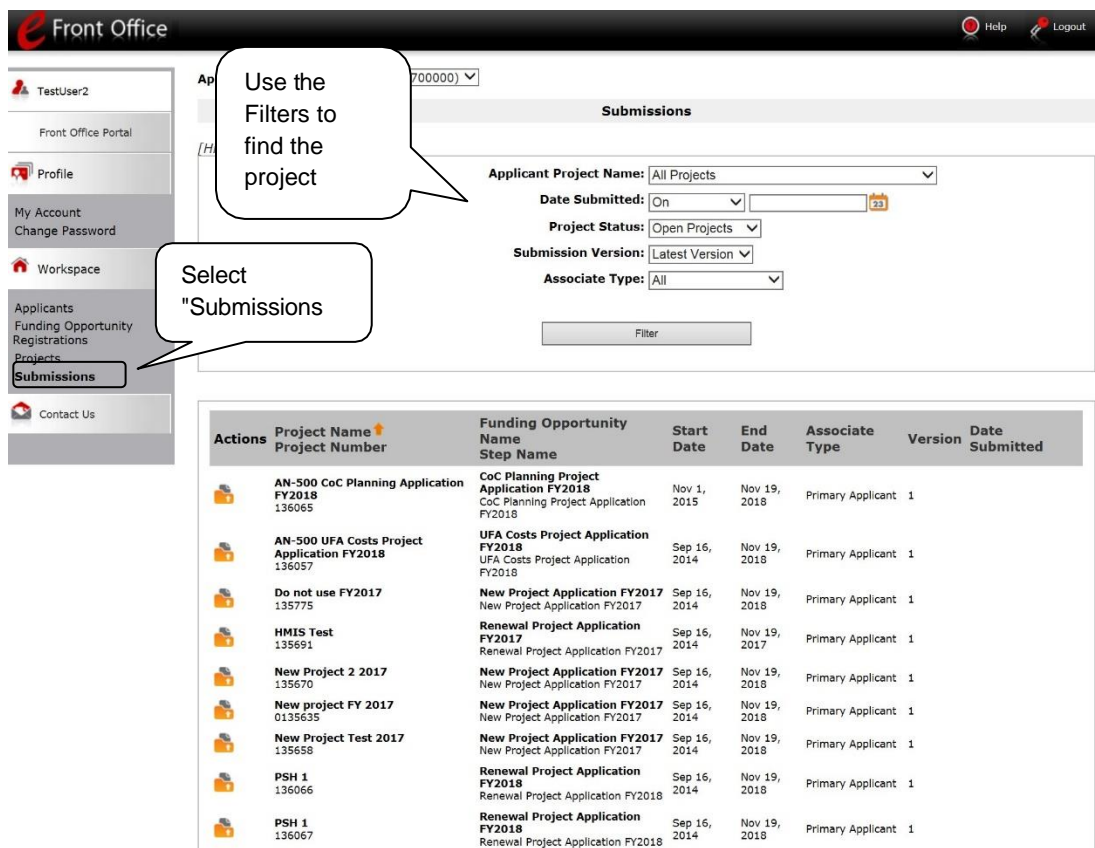
5. The "Create a Project" screen appears.



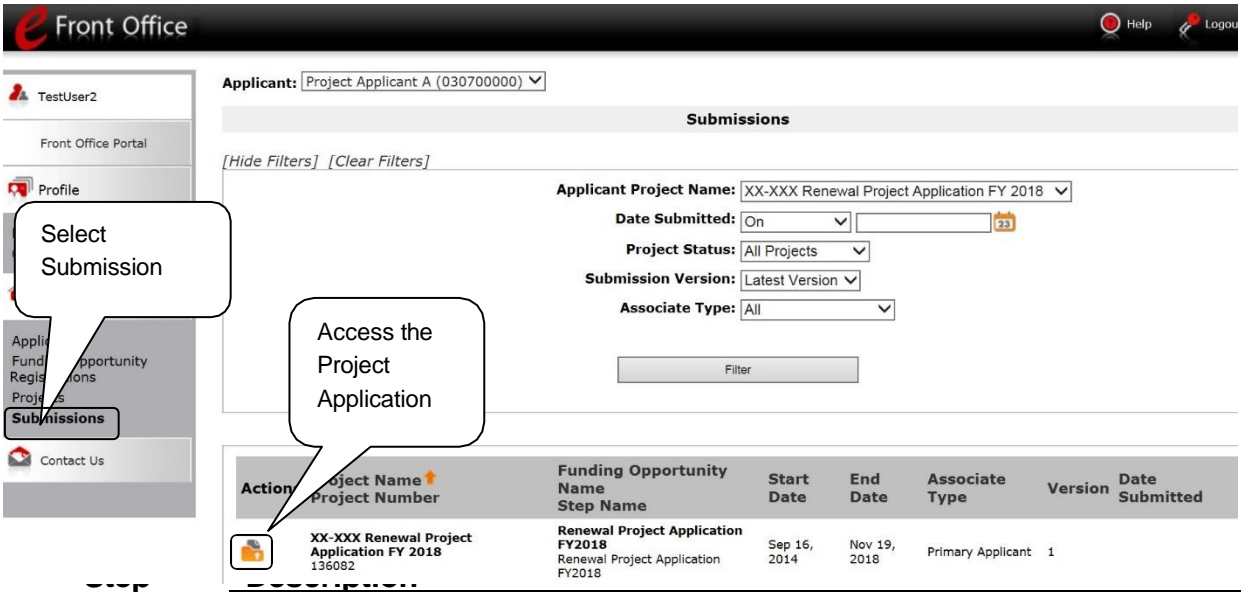
Step	Description
1.	On the "Create a Project" screen, the Project Applicant Name will be pre-populated.
2.	In the "Applicant Project Name" field, enter the name of the project. If you will submit a renewal project, enter the project name as it appears in the grant agreement or grant agreement as amended. If you are submitting a new project, enter the name of the project starting with the year and then the agency and project type (e.g., 2022 ABC Housing PSH).
3.	In the "Import Data From:" field, select the project that is being renewed. If this is a new project, you will not see the "Import Date From" field. Importing will decrease the amount of information that must be entered in the current Project Application. If you chose to import, you must review and update each screen (if needed) to ensure the imported information is current and all fields have been completed.
4.	Select "Save & Back" to return to the "Projects" screen.
5.	The project name is listed in the menu. Select the "View" icon  to view project details; however, it is not necessary to enter any notes on that page.

2.0 STEP 2: ACCESS THE PROJECT APPLICATION ON THE SUBMISSIONS SCREEN

After creating the Project Application project, you now have access to the Project Application and can complete the screens. You must access the Project Application screens through the "Submissions" screen.



Step	Description
1.	Select "Submissions" on the left menu bar.
2.	Locate the Project Application project you established. Option: Use the "Submissions Filters." Select the project name in the Project Name field. Then select the "Filter" button to single out your project(s). Option: Select "Clear Filters" on the top left of the "Submissions Filters" box. Then, review the "Funding Opportunity Name / Step Name" column.



3. Once you identify the Project Application you want, select the "Folder" icon to the left of it.
4. The "Before Starting" screen appears.
5. Follow the Project Application questions in the RFP.

Please continue with the resources available on the [HUD Exchange on the e-snaps webpage](#).